



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

**CITY OF MARKESAN COMMON COUNCIL**

Markesan City Hall

**AGENDA**

May 14, 2024

**7:00 PM**

1. Preliminaries
  - 1.1. Call to Order
  - 1.2. Roll Call by the Clerk-Treasurer
  - 1.3. Pledge of Allegiance
  - 1.4. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
  - 2.1. Approve Common Council Minutes – April 9, 2024
  - 2.2. Approve Organizational Council Minutes – April 16, 2024
  - 2.3. Approve Closed Session Minutes from Common Council – March 12, 2024
  - 2.4. Approve Dog Park Minutes – March 6, 2024 and April 24, 2024
  - 2.5. Approve Board of Review Minutes – April 23, 2024
  - 2.6. April Police Report & May Schedule
  - 2.7. Public Property & Health Minutes – May 9, 2024
  - 2.8. Finance Personnel & Safety Minutes – May 9, 2024
  - 2.9. Streets, Buildings & Utilities Minutes – May 9, 2024
  - 2.10. April Library Director's Report and Markesan Library Board Minutes – April 18, 2024
3. Approval of Claims:
  - 3.1. City Checks #38366-38417, Electronic Payments #EFT 1520-1535, Direct Deposits # 6269-6365 Totaling \$171,579.43, and Utility Checks #13329-13357, EFT #20 Totaling \$431,882.83
  - 3.2. Approve and File April 2024 Treasurer's Report for Audit
4. New Business
  - 4.1. Discussion and Action on the Markesan Fund Balance and Street/Utility Cost Allocation – Brent Nelson, Johnson Block
  - 4.2. Discussion and Action on Use of Capital Outlay Assigned Fund Balance for Streets of \$205,903.42 to Streets Project Costs in 2023 and LRIP Funds \$217,000 to General Fund to Pay Utility Off
  - 4.3. Discussion and Action on the Bid for the Sidewalk Project – BMD Concrete Innovations
  - 4.4. Discussion and Action on Ordinance No. 278, Adding Dog Park Rules to Section 260-3
  - 4.5. Discussion and Action on the Approval of the Final Park Plan
  - 4.6. Discussion and Action on the Park Use Agreement for June Dairy Days
  - 4.7. Discussion and Action on the General Code Estimate, Not to Exceed \$1,960
  - 4.8. Appointment of Carla VanRossum to the Keep Markesan Grand Committee, Replace Rachel Heiling
  - 4.9. Approval of Temporary Class "B" Retailer's Licenses – Markesan Lions, May 18, 2024 Poker Tournament and Markesan Sno Drifters, May 19, 2024 Annual Car Show
5. Old Business
6. Schedule Future Meetings and Agenda Items
7. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall  
ERGO Bank Post Office  
www.markesanwi.gov

Dated May 13, 2024  
Elizabeth A Amend, Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL  
Markesan City Hall

April 9, 2024

MINUTES

**1. Preliminaries**

- 1.1 Meeting was called to order by Mayor Slate at 7:00 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Prill, Ald. Lager, Ald. Glisch, Ald. Triemstra, Ald. Thiem and Clerk-Treasurer Betsy Amend.
- 1.3 Pledge of Allegiance
- 1.4 Citizen's comments: None

**2. Approval & Review of Minutes, Reports & Correspondence**

- 2.1 After review, motion Prill/Glisch to approve the March 12, 2024 Common Council minutes as presented; motion carried 6-0.
- 2.2 Dog Park minutes not submitted. No Action.
- 2.3-2.7 After review of all items, motion Triemstra/Thiem to approve the March Police Report & April Schedule, Finance, Personnel & Safety minutes of April 2, 2024, Streets, Building & Utilities minutes of April 2, 2024, Public Property & Health minutes of April 2, 2024, March Library Director's Report and Markesan Library Board minutes of March 21, 2024; motion carried 6-0.

**3. Approval of Claims:**

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #38324-38365, Electronic Payments #EFT 1508-1519, and Direct Deposits #6216-6268 in the amount of \$271,093.78 and Utility Checks #13309-13328 in the amount of \$22,555.45; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the March 2024 Treasurer's Report was filed for audit.

**4. Old Business**

**5. New Business**

- 5.1 Motion Prill/Glisch to approve the Memorandum of Understanding between the City of Markesan and the Markesan Lion's Club for Soldier's & Sailor's Park; motion carried 6-0 on a roll call vote.
- 5.2 Following discussion, the bids for the window replacement for the Daycare will be moved to the next Public Property meeting. No action.
- 5.3 After discussion, motion Triemstra/Prill to approve Project #1 from Townline Construction for Kiwanis Restrooms for \$10,732 and Project #3 from Townline Construction for Kiwanis Park Other Shelter for \$5,561; motion carried 6-0 on a roll call vote.
- 5.4 No action on Project #2 for the Kiwanis Warming Shed. Sent to the April 16, 2024 Common Council meeting.
- 5.5 Motion Abendroth/Triemstra to approve the City of Markesan's Public Works Order Form; motion carried 6-0.
- 5.6 Motion Triemstra/Abendroth to waive the reading and approve Resolution No. 01-2024 Preliminary Resolution of Intention to Exercise Special Assessment Powers Pursuant to Section 330-23 of the Municipal Code and Section 66.0701 and 66.0703 of the Wisconsin Statutes; motion carried 6-0 on a roll call vote.
- 5.7 Motion Triemstra/Abendroth to approve the new LIFE checking account for the police department with a starting balance of \$9,088.52 at ERGO Bank and require two signatures; motion carried 6-0 on a roll call vote.
- 5.8 Motion Abendroth/Triemstra to approve the USA Bluebook invoice for \$2,855.53 for the Backflow Preventer for the WWTP; motion carried 6-0 on a roll call vote.
- 5.9 Motion Triemstra/Thiem to waive the reading and approve the Ordinance #277 Amending Chapter 141 Cigarettes and Tobacco Products to include Electronic Vaping Devices; motion carried 6-0 on a roll call vote.

- 6. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety Committee – May 9, 2024 at 6:00 PM at City Hall; Streets, Buildings & Utilities Committee – May 9, 2024 immediately following Finance, Personnel & Safety meeting at City Hall; Public Property & Health Committee – May 9, 2024 immediately following Streets, Buildings & Utilities meeting at City Hall; Public Hearing for the Final Park Plan – May 9, 2024 at 6:30 PM at City Hall; Common Council – May 14, 2024 at 7:00 PM at City Hall.
- 7. Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 6-0. The meeting adjourned at 7:24pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL – **ORGANIZATIONAL MEETING**  
APRIL 16, 2024  
MINUTES

**1. Preliminaries**

- 1.1. Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2. Present were Ald. Abendroth, Ald. Lager, Mayor Slate, Ald. Thiem, Ald. Triemstra, and Clerk-Treasurer Amend. Ald. Prill and Ald. Glisch was absent.
- 1.3. Pledge of Allegiance.
- 1.4. No citizen's comments.

**2. Old Business**

- 2.1 Motion Abendroth/Triemstra to approve listing the request for bid for the sidewalk replacement project into the newspaper; motion carried 4-0.
- 2.2 No action on the sidewalk replacement project schedule.
- 2.3 Motion Triemstra/Thiem to approve Project #2 the Kiwanis Warming Shed bid from Townline Construction for \$6,805.50, not to include ramp. Mayor Slate informed the Council that all funds would be donated except \$1,800; motion carried 4-0 on a roll call vote.
- 2.4 No action on the window replacement in the lower level of the City Hall. Discussion will take place with the Daycare Center.

**3. Adjournment**

- 3.1. Motion Triemstra/Thiem to adjourn; motion carried 4-0. The meeting adjourned at 7:16 pm.

**4. Preliminaries**

- 4.1. Meeting was called to order by Mayor Rich Slate at 7:17 pm.
- 4.2. Present were Ald. Abendroth, Ald. Kazda, Ald. Lager, Mayor Slate, Ald. Thiem, Ald. Triemstra, and Clerk-Treasurer Amend. Ald. Prill was absent.
- 4.3. No citizen's comments.

**5. Seating of New Council Members**

- 5.1. Clerk-Treasurer Amend certified that the newly elected officials were present at the meeting and that all the oaths were verified for the Ald. Kazda, Ald. Triemstra and Ald. Abendroth.
- 5.2. Motion Triemstra/Thiem to nominate David Abendroth as Council President; motion carried 5-0.

**6. Appointments**

- 6.1. Mayor Slate made the following executive appointments for one year terms effective April 16, 2024:  
Motion Triemstra/Lager to confirm the following appointments as presented: Finance, Personnel & Safety Committee: Mayor Rich Slate, Chair, Pat Prill, David Abendroth, Dennis Triemstra, Clint Lager; Streets, Buildings & Utilities: David Abendroth, Chair, Dennis Triemstra, Joseph Kazda, Adam Thiem, Mayor Rich Slate; Public Property & Health: Pat Prill, Chair, Joseph Kazda, Adam Thiem, Clint Lager, Mayor Rich Slate; Green Lake Co Economic Development Representative: Vacant; Weed Commissioner: Will Pflum; Board of Zoning Appeals Chair: David Zanto; motion carried 5-0.

- 6.2. Mayor Slate made the following official appointments for one year terms effective April 16, 2024. Motion Abendroth/Triemstra to confirm the following appointments as presented: Administrative Review Board: David Abendroth; Board of Review: Clerk-Treasurer Elizabeth Amend, David Abendroth, Dennis Triemstra and Mayor Slate; Alternates: Adam Thiem, Pat Prill, Clint Lager and Joseph Kazda; Community Development Authority Representatives: Joseph Kazda and Clint Lager; Planning Commission Representative: Dennis Triemstra; and Library Board Council Representative: Pat Prill; motion carried 5-0.
- 6.3. Mayor Slate made the following official appointments for one year terms effective May 1, 2024. Motion Thiem/Trimstra to confirm the following appointments as presented: City Attorney: Justin Sondalle; Director of Emergency Government: Michael Ross; City Forester: Todd Zamzow; motion carried 5-0.
- 6.4. Mayor Slate made the following citizen committee appointments for three year terms effective May 1, 2024. Motion Thiem/Lager to confirm the following appointments as presented: Planning Commission: Hunter Kennow and Tony Dolgner; Board of Zoning Appeals: Isaac Dallman and Manuel Ortiz; Police Committee: Dave Brinkman, William Slate, and Richter Zacharias; Library Board: Mike Hansen; Library Board School Representative: Jill Worden and the Librarian: Lucas Almas; motion carried 5-0.
- 6.5. There were no new citizen appointments for the Community Development Authority.

**7. New Business.**

- 7.1. Motion Triemstra/Thiem to designate the Markesan Regional Reporter as the official newspaper; motion carried 5-0.
- 7.2. Mayor Slate asked for any suggested 2024-2025 Common Council goals. Mayor Slate recommended for the Council to bring any goals to future Council meetings.

**8. Schedule Future Meetings and Agenda Items.** None

9. **Adjournment.** Motion Kazda/Triemstra to adjourn; motion carried 5-0. The meeting adjourned at 7:29 pm.

Respectfully submitted,

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Elizabeth Amend, City Clerk-Treasurer

Council & Committee Appointments  
As of April 16, 2024

Finance & Safety (Apr 2025)

Rich Slate, Mayor, Chairperson  
David Abendroth  
Clint Lager  
Pat Prill  
Dennis Triemstra

Streets, Buildings & Utilities (Apr 2025)

David Abendroth, Chairperson  
Joseph Kazda  
Dennis Triemstra  
Adam Thiem  
Rich Slate, Mayor

Public Property & Health (Apr 2025)

Pat Prill, Chairperson  
Joseph Kazda  
Clint Lager  
Adam Thiem  
Rich Slate, Mayor

Administrative Review Board

Rich Slate, Mayor  
Dave Abendroth  
Morris Hansen            May 1, 2025

Board of Zoning Appeals (May 1<sup>st</sup>)

|                    |                |
|--------------------|----------------|
| David Zanto, Chair | 2025           |
| Issac Dallman      | 2027           |
| Manuel Ortiz       | 2027           |
| Kris Meier         | 2025           |
| Mitch Dornfeld     | 2026           |
| Ted Robl           | Alternate-2027 |
| Curt Talma         | Alternate-2027 |

Board of Review (Apr 2025)

Rich Slate, Mayor  
Elizabeth Amend, Clerk-Treasurer  
David Abendroth  
Dennis Triemstra  
Joseph Kazda (Alternate)  
Clint Lager (Alternate)  
Pat Prill (Alternate)  
Adam Thiem (Alternate)

Attends Board of Review:

Zack Zacharias and/or Amy Zacharias

Community Develop. Authority (July 15<sup>th</sup>)

|                                      |      |
|--------------------------------------|------|
| Joseph Kazda, Council Representative |      |
| Clint Lager, Council Representative  |      |
| Vacant                               | 2027 |
| David Prill                          | 2027 |
| Eric Heiling                         | 2025 |
| Will Pflum                           | 2026 |
| Ardelle Swanson                      | 2026 |

Green Lake Co. Economic Development  
Apr 2025

Library Board (May 1<sup>st</sup>)

|                             |      |
|-----------------------------|------|
| Pat Prill, Council Rep.     |      |
| Jill Worden, School Rep.    | 2026 |
| Harlen Barkley, County Rep. | 2025 |
| Mike Hansen                 | 2027 |
| Cindy Boelter               | 2025 |
| Elizabeth Kazda             | 2025 |
| Joan Slate                  | 2026 |
| Nancy Kirst                 | 2026 |

Librarian (Term: Indefinite)

Lucas Almas, Director

Planning Commission (May 1<sup>st</sup>)

Rich Slate, Mayor  
Dennis Triemstra, Council Rep.  
Hunter Kennow 2027  
Tony Dolgner 2027  
Kent Jahns 2025  
Skip Walker 2025  
Curt Talma 2026

Police Committee (May 1<sup>st</sup>)

Dave Brinkman 2025  
William Slate 2025  
Richter Zacharias 2026

Water & Sewer Commission (Apr 2024)

Streets, Building & Utilities Committee

City Attorney (May 1, 2024)

Justin Sondalle

Director of Emergency Management (May 1, 2024)

Michael Ross

City Forester (May 1, 2024)

Todd Zamzow

Weed Commissioner (May 1, 2024)

Will Pflum

Assessor (Term: Indefinite)

Zack Zacharias, Assessor

Building Inspector (Term: Indefinite)

Timothy Tripp, General Engineering Co.

Cemetery Sexton (Term: Indefinite)

Amy Corson

Chief of Police (Term: Indefinite)

Will Pflum

Clerk Treasurer (Term: Indefinite)

Elizabeth Amend

Public Works Director (Term: Indefinite)

Todd Zamzow

Superintendent of Water/Wastewater (Term: Indefinite)

Jeff Heberer

Zoning Administrator (Term: Indefinite)

Timothy Tripp, General Engineering Co.

**Dog Park Committee Meeting**  
**March 6, 2024 @ 6 pm**  
**Markesan, WI**

The following members were present: Kimbal Loudenslager, Kathy Loudenslager, Moria Pollesch, Nichole Augustyowicz, Helen Reid, Charlene Jackowski and Rich Slate.

The meeting was called to order at 6:30 pm.

**Fencing Issues:**

- The gap at the bottom of the existing fencing in the small dog park has been fixed by Jeff Herber.
- The gate latches were replaced by Simple Solutions Fencing.

**Agility Park Equipment & Benches:**

- The equipment donation sheet was reviewed by the group. Nichole will make the edits.
- Nichole will talk to Dave Brinkmen regarding benches (made from plastic)

**Adoption of dog park policies and rules:**

- The rules created by the committee will be made an official ordinance by the city on April 9th.
- Moria will speak with Barricade Flasher regarding the creation of a sign for the dog park rules.
- There will be limited rules posted with a QR code to the full park rules.
- Nichole will reach out to Betsy after April 9 to see if we can add the full list of rules on the city website.

**Fundraising:**

- Helen is working on grants we're eligible for.
- We have donated metal signs to sell/raffle off at an event.
  - Dog Days event
  - Park Grand Opening event

**Grand Opening Planning & assignments:**

- Food & Drinks - Helen, Nichole, Rich, Kathy & Kimbal
- Games - Rich & Charleen
- Prizes - Charlene
- Dog Treats - Moria
- Ribbon cutting materials - Kathy & Kimbal

The next meeting is at City Hall at 6:00 pm on April 10.

The meeting adjourned at 7:45 pm.



**Dog Park Committee Meeting**  
April 24, 2024 @ 6:30 PM.  
Markesan, WI

The following members were present: Charlene Jackowski, Moria Pollesch, Helen Reid, and Rich Slate.

With a Quorum present, the Chairperson called the meeting to order at 6:37 pm.

No issues remaining with the fence.

The Committee discussed the "doggie wish list." Nicole provided the layout. A question came up if the amounts listed included any cement base work or installation costs. This will get looked into.


The Committee discussed making the rules sign and park entrance signage. The committee will continue working on this. Once completed and installed, the group will do a photo up, instead of a dog park party.

The Committee discussed the July 12, fundraising event. The group should think of simple fundraising ideas.

The next meeting is June 12, 2024, at 6:30 pm.

The meeting adjourned at 7:20 pm.

Respectfully submitted by

  
\_\_\_\_\_  
Rich Slate, Chairperson

2024 BOARD OF REVIEW  
Markesan City Hall  
April 23, 2024

MINUTES

The 2024 Board of Review for the City of Markesan was called to order by Mayor Slate on April 23, 2024 at 4:34 pm at City Hall. Present were Ald. Dennis Triemstra, Ald. David Abendroth, Mayor Slate, and City Clerk-Treasurer Elizabeth Amend. Also present was Assessor Zach Zacharias from Action Appraisers & Consultants.

Clerk-Treasurer Amend verified that the Board of Review was properly noticed in the Markesan Regional Reporter on March 7, 2024

Motion Triemstra/Abendroth; with unanimous consent, Mayor Slate was selected as Chair for the Board of Review; motion carried 4-0.

Clerk-Treasurer Amend also noted for the record, that she had completed a Wisconsin Department of Revenue Board of Review Training session on April 18, 2024, as required by Wis. Stats. 70.46(4).

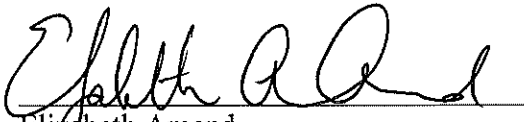
For the record, the City's assessor is Zach Zacharias, Action Appraisers & Consultants, PO Box 557, Kaukauna, WI. Zach Zacharias stated that no one attended the Open Book. The assessment roll was reviewed by committee members.

As no objections had been filed, and no property owners were present, motion Mayor Slate/Abendroth to turn off the recorder and adjourn at 4:40 pm until such time that a property owner may appear before the Board; motion carried 4-0.

No property owners appeared before the 2024 Board of Review during the required two-hour session. The Board went back into session at 6:29 pm.

Motion Mayor Slate/Abendroth to adjourn the 2024 Board of Review; motion carried 4-0. Meeting adjourned at 6:30 pm.

Respectfully submitted,

  
Elizabeth Amend  
Clerk-Treasurer

PUBLIC PROPERTY & HEALTH COMMITTEE  
Markesan City Hall  
May 9, 2024  
Immediately Following Finance, Personnel & Safety Meeting

MINUTES

Call to Order at 6:33 p.m.

Roll Call by Sign-in – Adam, Pat, Joseph, Clint and Rich.

Citizen's Comments – None

Since the time had arrived, the Public Hearing relating to the City of Markesan Preliminary Park Plan was called to order by Mayor Slate. Three requests were made asking if anyone wished to address the committee regarding the Plan. As there were no responses, Mayor Slate closed the Public Hearing.

Public Works Report – A written report was submitted. It is noted that the Director of Public Works will be instructed that any future repairs that result in damages, must be reported to the appropriate Committee Chairman and City Clerk's Office immediately.

New Business:

Use of Kiwanis Park for June Dairy Days – Pat presented a revised agreement relating to use of Kiwanis Park for June Dairy Days. Following discussion, motion was made by Rich/Adam to refer the Agreement to Council for approval. Motion carried.

Preliminary Park Plan – Motion was made by Rich/Pat to refer the Preliminary Park Plan to Council for final approval. Motion carried.

Ordinance Update for Dog Park Rules – Motion was made by Rich/Clint to approve Ordinance No. 260-3 amending the Dog Park Rules. Motion carried.

Old Business:

Update on Kiwanis Park Warming Shelter, Other Shelter & Restrooms –Pat reported that Townline Construction is scheduling repairs for August.

Update on City Garage Painting Project – Proposed start time to be late July or August.

Gravestone Repositioning at Cemetery – Cemetery Sexton, Amy Corson, provided a detailed report on the progress of the cemetery repairs.

Cemetery Stone Repair and Donation – Pat will contact Amy to see how many stones were repaired in order to determine an adequate donation.

Window Repairs at Lower Level City Hall – Motion was made Rich/Adam to not repair the windows in question because they are located next to a fire exit, and there are other windows for ventilation. Motion carried.

As there was no further business to come before the Committee, motion was made by Pat/Adam to adjourn. Motion carried. Meeting adjourned at 6:45 p.m.

Pat Prill, Chairman

Finance, Personnel & Safety Committee  
City Council Chambers  
May 9, 2024

The Chairperson, Mayor Slate, called the meeting to order at 6:00 pm.

The Committee accepted the published agenda by unanimous consent.

Roll call completed by sign-in.

No Citizen's Comments.

No Emergency Management Report

Motion to approve Vouchers Payable by Prill/Treimstra. Motion carried.

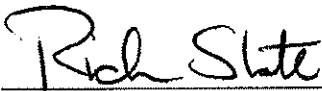
Motion to approve Police Report and Schedule by Abendroth/Treimstra. Motion carried.

Motion to apply \$205,903.42 of the Street Outlay account to the general fund to cover 2022 street project costs by Prill/Abendroth. Motion carried.

Motion to go into closed session under WI Stats. 19.85(1)(g), after which the meeting will immediately adjourn by Abendroth/Lager. Motion carried.

Chairperson Slate adjourned the meeting with unanimous consent at 6:28 pm.

Respectfully submitted by



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Rich Slate, Chairperson

# **STREETS, BUILDINGS & UTILITIES COMMITTEE**

Markesan City Hall

**May 9, 2024**

Immediately Following Finance, Personnel & Safety Meeting

## **MINUTES**

Call to Order - At 6:45 by Dave.

Roll Call – All members present.

Citizen’s Comments – None.

### Public Works Report

- Written Report Submitted – Motion by Rich & 2<sup>nd</sup> by Dennis to approve as presented. Passed.

Water & Sewer Department Report – None.

### New Business

- Discussion and Action on 2026 Street & Utilities Reconstruction Project Funding – Elizabeth Shumate, General Engineering Company – Elizabeth presented various funding options, and will continue to research.
- Discussion and Action on Bid Opening for the Sidewalk Repair Project – Bid was opened & reviewed. Motion by Rich & 2<sup>nd</sup> by Adam to send to council. Passed all ayes.
- Discussion and Action on How to Pursue with 1775 North Margaret Street Property Violation – Motion By Rich & 2<sup>nd</sup> by Dave to get list of violations for next committee meeting, having the owner show what is completed. Motion passed all ayes.

### Old Business

- Update on Sidewalk Repair Project – Bid was sent to council.

Adjournment - Motion by Dennis & 2<sup>nd</sup> by Adam to adjourn at 7:16 pm. Passed.

Respectfully Submitted; Dave Abendroth

## Markesan Public Library Report – April 2024

In March, we had many patrons come in and participate in library programs with a grand total count of 178 attendees of library events. We also have had many Library of Things items donated including board games, puzzles, and a sewing machine! Our Spring Auction is coming along well with 3 baskets donated so far along with various other homemade goods including a coat hooks, a food safe serving tray made from recycled wood, and a star shaped planter to name a few. We are expected to have more coming in over the next few days with the auction running from April 29<sup>th</sup> to noon on May 10<sup>th</sup>. We also were able to raise 60lbs of food for the collective Food Drive that all the Green Lake libraries were participating in.

### Upcoming Events in March:

- April 1<sup>th</sup> - Drop-in Lego Club @ 3:30pm
- April 3<sup>th</sup> & 17<sup>th</sup> – Story Hour @ 10:00am
- April 11<sup>th</sup> – Markesan Menus @ 6:30pm
- April 10<sup>th</sup> & 24<sup>th</sup> – Play & Learn @ 9:30am
- April 20<sup>th</sup> – Monarchs & Milkweed @ 10:00am
- April 22<sup>nd</sup> – Crafternoon @ 3:00pm - 5:00pm
- April 24<sup>th</sup> - Book Club @ 6:00pm. The Book Club book this month is *The Given Day* by Dennis Lehane

### **Carpeting and Water Stain in Meeting Room:**

A down payment was made to Green Lake Flooring but we are just waiting for the carpet to come in before we arrange a date to install it. The estimate Leah gave us was that it would likely take about 3 days.

### **Wi-Fi Hotspots:**

The ARPA funding for the Wi-Fi Hotspots that the library has is ending. I asked Pete at the Winnefox System office to please bill us for an additional 6 months (ending in November) to cover the heavy travel season that many patrons use the hotspots. It would cost the library \$101/month to continue using the hotspots if we so choose. I am looking into alternative bids or grants that can cover that cost.

### **Summer Reading:**

Summer Reading this year will run for 6 weeks this year from June 3<sup>rd</sup> to July 8<sup>th</sup> and we are planning several events. We already have J&R Aquatic Animal Rescue planned to come on June 17<sup>th</sup> after Summer School hours in the afternoon. Additionally we are planning other events such as a Bike/Walk Around Town where we look at the history of Markesan. The theme for the Winnefox System this year is “Adventure Awaits at the Library” and each library is choosing a different sort of adventure with our theme being “Outdoor Adventure,” focusing on things such as camping and hiking with stories such as *The Magic Tree House* and *Pagemaster*.

## Markesan Public Library Report – May 2024

The Spring Auction has been a resounding success compared to last year. This year we had over 40 items and made \$1,305 off the auction items as well as many donations that are still being counted. A huge thank you to everyone that donated!

April also saw 61 participants in our programming. During the month of May, the staff has been focusing on preparing for the Summer Reading Program which will kick off the first week of June and run until mid-July. We have many great crafts and presentations that we are preparing that everyone can enjoy! Soon we will also have the Winnefox Passport Program materials as well that will reward travelers who visit other libraries in the system.

### Upcoming Events in May:

- May 1<sup>th</sup> & 15<sup>th</sup> - Story Hour @ 10:00am
- May 6<sup>th</sup> – Drop-in Lego Club @ 3:30pm
- May 10<sup>th</sup> – Egg Candling
- May 10<sup>th</sup> – End of Spring Auction
- May 15<sup>th</sup> – Markesan Menus @ 4:30pm
- May 29<sup>th</sup> - Book Club @ 6:00pm. The Book Club book this month is *The Secret Life of Bees* by Sue Monk Kidd

### **Carpeting and Water Stain in Meeting Room:**

Green Lake Flooring and Cabinetry called and we have scheduled the carpet to be changed May 28-31 to not interfere with any programming. Leah explained that it may only take 2 days or it could up to 4 max.

### **Wi-Fi Hotspots:**

The meeting with the US Cellular representative got pushed back another month. The cost for the two hotspots will be \$80/month instead of \$101 as previously said due to miscommunication.

### **Summer Hours:**

Many other libraries have been choosing to close on Saturdays during the summer (June through mid-August) due to significantly reduced patron numbers during this time. With many people away on vacations or engaged in outdoor activities during the summer months, foot traffic in libraries tends to decline over the summer. Closing on Saturdays will allow us to save money on AC and electricity as well. Many Summer Reading events take place on weekday evenings as many patrons choose to travel on the weekends (even Fridays) so our programming will not be impacted.



Markesan Public Library  
Board of Trustees  
April 18, 2024  
Minutes

**I. Call to Order:** The meeting was called to order at 4:20 p.m. by Harlan Barkley. Trustees present: Nancy Kirst, Mike Hansen, Beth Kazda, Jill Worden, and Director Lucas Almas.

**II. Approval of Minutes:** Motion by Kirst/Hansen to approve minutes of March 21, 2024. Motion carried.

**III. Input from Public:** None

**IV. Financial Report:** Beth presented the financial report. The money held in the Oshkosh Area Community Foundation has increased so after some discussion and a motion was made by Kazda/Hansen to take any amount of interest made above the initial \$169,657.15 into the money market account. The Treasurer's Report was filed for audit. Motion was made by Kirst/Hansen to approve payment of this month's bills as presented. Motion carried.

**V. President's Report:** No report.

**VI. Director's Report:** Lucas reported on the numbers of attendees for last month being 178. Lucas also were able to raise 60lbs of food for the collective Food Drive that all the Green Lake libraries were participating in. The ARPA funding for the Wi-Fi Hotspots that the library has is ending in May but Lucas asked for it to extend to November with discussion later on whether to continue use after November. Lucas also provided some updates on Summer Reading with the theme being "Adventure Awaits at the Library" and presentations from the J&R Aquatic Animal Rescue already booked. There will also be some events for adults but none have been confirmed yet.

**VII. Committee Reports:** No reports.

**VIII. Old Business:** Carpet in meeting room is on the way and should arrive shortly then Lucas will arrange a day for them to install. The "Ball Wall" idea presented at the last meeting has options that range from \$3000 to \$10,000 but Lucas still has some options he is waiting to hear from. The Board of Trustees has one open seat that can be filled by anyone who lives in the city or an adjacent county. Additionally, there are some interested parties that can join as a County Representative to serve as the 9<sup>th</sup> member and break potential ties.

**IX. New Business:** Next meeting will need further updates and potential discussions on the Wi-Fi Hotspots and 2024 Summer Reading Program.

As there was no further business to come before the Board, motion was made by Barkley/Hansen to adjourn. Motion carried. Meeting adjourned at 4:50 p.m. Next meeting will be Thursday, May 16, 2024 at 4:15 p.m.

Lucas Almas, Library Director

May 8, 2024

TO: CLERK-TREASURER

FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: #38366-38417 \$55,843.26

DD#6269-6365 \$55,336.95

EFT#1520-1535 \$60,399.22

TOTAL **\$ 171,579.43**

UTILITY CHECKS: #13329-13357 \$247,611.78

EFT#20 \$184,271.05

TOTAL **\$431,882.83**

With the exception of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Markesan  
Voucher List  
April 2 through May 8, 2024

| Num      | Date       | Name                              | Memo                              | Original Amount |
|----------|------------|-----------------------------------|-----------------------------------|-----------------|
| EFT-1520 | 04/09/2024 | WRS (Wisconsin Retirement System) | 0457000                           | -7,599.53       |
| EFT-1521 | 04/09/2024 | EMPOWER RETIREMENT (WDC)          | 98971-01 P457                     | -770.00         |
| EFT-1522 | 04/09/2024 | WISCONSIN DEPT. OF REVENUE        | 036-0000583032-02                 | -994.13         |
| EFT-1523 | 04/09/2024 | INTERNAL REVENUE SERVICE          | 39-6006314                        | -5,947.08       |
| EFT-1524 | 04/10/2024 | SHELL FLEET                       | March Fuel 2024                   | -1,066.31       |
| EFT-1525 | 04/19/2024 | STATE OF WI HEALTH INS            | MAY 2024 HEALTH INS               | -19,654.84      |
| EFT-1526 | 04/19/2024 | DELTA DENTAL OF WISCONSIN         | DELTAVISION MAY 2024              | -52.58          |
| EFT-1527 | 04/19/2024 | DELTA DENTAL OF WISCONSIN         | SUPPLEMENTAL DENTAL PLAN MAY 2024 | -352.60         |
| EFT-1528 | 04/23/2024 | EMPOWER RETIREMENT (WDC)          | 98971-01 P457                     | -770.00         |
| EFT-1529 | 04/23/2024 | INTERNAL REVENUE SERVICE          | 39-6006314                        | -5,612.30       |
| EFT-1530 | 04/23/2024 | WISCONSIN DEPT. OF REVENUE        | 036-0000583032-02                 | -976.03         |
| EFT-1531 | 04/23/2024 | WRS (Wisconsin Retirement System) | 0457000                           | -7,616.78       |
| EFT1532  | 04/26/2024 | CITGO                             | APR FUEL 2024                     | -589.65         |
| EFT-1533 | 05/07/2024 | WISCONSIN DEPT. OF REVENUE        | 036-0000583032-02                 | -1,080.05       |
| EFT-1534 | 05/07/2024 | EMPOWER RETIREMENT (WDC)          | 98971-01 P457                     | -770.00         |
| EFT-1535 | 05/07/2024 | INTERNAL REVENUE SERVICE          | 39-6006314                        | -6,647.34       |
| TOTAL    |            |                                   |                                   | -60,399.22      |
| DD6269   | 04/05/2024 | Baggett, Gayle S                  | PAYROLL                           | -47.50          |
| DD6270   | 04/05/2024 | Daye, Jean A                      | PAYROLL                           | -71.25          |
| DD6271   | 04/05/2024 | Dirks, Jennifer                   | PAYROLL                           | -80.75          |
| DD6272   | 04/05/2024 | Draheim, Diane R                  | PAYROLL                           | -90.25          |
| DD6273   | 04/05/2024 | Fletcher-Dykstra, Donna L         | PAYROLL                           | -102.13         |
| DD6274   | 04/05/2024 | Krogulski, Holly L                | PAYROLL                           | -64.13          |
| DD6275   | 04/05/2024 | Parker, Shirley M                 | PAYROLL                           | -21.38          |
| DD6276   | 04/05/2024 | Pflum, Jasmyne N                  | PAYROLL                           | -23.75          |
| DD6277   | 04/05/2024 | Pflum, Taylor N                   | PAYROLL                           | -76.00          |
| DD6278   | 04/05/2024 | VanWhy, Candace A                 | PAYROLL                           | -68.88          |
| DD6279   | 04/05/2024 | Glisch, Michael S                 | PAYROLL                           | -65.80          |
| DD6280   | 04/05/2024 | Corson, Amy M                     | PAYROLL                           | -115.44         |
| DD6281   | 04/05/2024 | Dykstra, Dennis P                 | PAYROLL                           | -199.48         |
| DD6282   | 04/05/2024 | Koos-Abendroth, Cheryl A          | PAYROLL                           | -259.51         |
| DD6283   | 04/05/2024 | Olson, Clyde A                    | PAYROLL                           | -262.85         |
| DD6284   | 04/05/2024 | Phippen, Henry                    | PAYROLL                           | -202.43         |
| DD6285   | 04/05/2024 | Slate, Rich                       | PAYROLL                           | -461.76         |
| DD6286   | 04/05/2024 | Zacharias, Carmen J               | PAYROLL                           | -48.49          |
| DD6287   | 04/05/2024 | Almas, Lucas N                    | PAYROLL                           | -997.30         |
| DD6288   | 04/05/2024 | Amend, Elizabeth A                | PAYROLL                           | -1,303.85       |
| DD6289   | 04/05/2024 | Behlke, Ryan R                    | PAYROLL                           | -1,592.42       |
| DD6290   | 04/05/2024 | Boelter, Cynthia L                | PAYROLL                           | -192.08         |
| DD6291   | 04/05/2024 | Candlish, Kristina M              | PAYROLL                           | -47.32          |
| DD6292   | 04/05/2024 | Chisnell, Gerald                  | PAYROLL                           | -207.79         |
| DD6293   | 04/05/2024 | Galkowski, Jackson T              | PAYROLL                           | -1,348.47       |
| DD6294   | 04/05/2024 | Glover, Valerie                   | PAYROLL                           | -73.42          |
| DD6295   | 04/05/2024 | Heberer, Jeffrey                  | PAYROLL                           | -1,783.68       |
| DD6296   | 04/05/2024 | Helling, Rachel                   | PAYROLL                           | -41.34          |
| DD6297   | 04/05/2024 | Huhndorf, John E                  | PAYROLL                           | -197.06         |
| DD6298   | 04/05/2024 | Knaub, Sharilyn J                 | PAYROLL                           | -277.66         |
| DD6299   | 04/05/2024 | Lopez, Ingrid A                   | PAYROLL                           | -113.19         |
| DD6300   | 04/05/2024 | Mace, Matthew R                   | PAYROLL                           | -1,305.45       |
| DD6301   | 04/05/2024 | McLean, Cody                      | PAYROLL                           | -1,431.28       |
| DD6302   | 04/05/2024 | Meyer, Vanessa K                  | PAYROLL                           | -119.31         |
| DD6303   | 04/05/2024 | Pflum, William                    | PAYROLL                           | -1,621.09       |
| DD6304   | 04/05/2024 | Plagenz-Jensen, Karen C           | PAYROLL                           | -395.87         |
| DD6305   | 04/05/2024 | Sippel, Christina J               | PAYROLL                           | -58.18          |
| DD6306   | 04/05/2024 | Stellmacher, Nancy J              | PAYROLL                           | -439.36         |
| DD6307   | 04/05/2024 | Stoll, Brittany M                 | PAYROLL                           | -42.84          |
| DD6308   | 04/05/2024 | VanRossum, Carla M                | PAYROLL                           | -523.31         |
| DD6309   | 04/05/2024 | Wilderman, James H                | PAYROLL                           | -1,225.77       |
| DD6310   | 04/05/2024 | Zamzow, Todd B                    | PAYROLL                           | -1,455.62       |

City of Markesan  
Voucher List  
April 2 through May 8, 2024

| Num    | Date       | Name                     | Memo                      | Original Amount |
|--------|------------|--------------------------|---------------------------|-----------------|
| DD6311 | 04/19/2024 | Kennedy, Lisa A          | PAYROLL                   | -59.38          |
| DD6312 | 04/19/2024 | Almas, Lucas N           | PAYROLL                   | -997.30         |
| DD6313 | 04/19/2024 | Amend, Elizabeth A       | PAYROLL                   | -1,229.89       |
| DD6314 | 04/19/2024 | Behlke, Ryan R           | PAYROLL                   | -1,602.83       |
| DD6315 | 04/19/2024 | Boelter, Cynthia L       | PAYROLL                   | -228.11         |
| DD6316 | 04/19/2024 | Chisnell, Gerald         | PAYROLL                   | -207.79         |
| DD6317 | 04/19/2024 | Galkowski, Jackson T     | PAYROLL                   | -1,331.77       |
| DD6318 | 04/19/2024 | Glover, Valerie          | PAYROLL                   | -156.02         |
| DD6319 | 04/19/2024 | Heberer, Jeffrey         | PAYROLL                   | -1,783.67       |
| DD6320 | 04/19/2024 | Helling, Rachel          | PAYROLL                   | -13.64          |
| DD6321 | 04/19/2024 | Huhndorf, John E         | PAYROLL                   | -202.02         |
| DD6322 | 04/19/2024 | Knaub, Sharilyn J        | PAYROLL                   | -371.56         |
| DD6323 | 04/19/2024 | Lopez, Ingrid A          | PAYROLL                   | -106.78         |
| DD6324 | 04/19/2024 | Mace, Matthew R          | PAYROLL                   | -1,306.46       |
| DD6325 | 04/19/2024 | McLean, Cody             | PAYROLL                   | -1,446.63       |
| DD6326 | 04/19/2024 | Meyer, Vanessa K         | PAYROLL                   | -174.36         |
| DD6327 | 04/19/2024 | Pflum, William           | PAYROLL                   | -1,521.09       |
| DD6328 | 04/19/2024 | Plagenz-Jensen, Karen C  | PAYROLL                   | -208.01         |
| DD6329 | 04/19/2024 | Sippel, Christina J      | PAYROLL                   | -14.54          |
| DD6330 | 04/19/2024 | VanRossum, Carla M       | PAYROLL                   | -702.96         |
| DD6331 | 04/19/2024 | Wilderman, James H       | PAYROLL                   | -1,225.79       |
| DD6332 | 04/19/2024 | Zamzow, Todd B           | PAYROLL                   | -1,456.63       |
| DD6333 | 05/03/2024 | Corson, Amy M            | PAYROLL                   | -116.44         |
| DD6335 | 05/03/2024 | Koos-Abendroth, Cheryl A | PAYROLL                   | -310.30         |
| DD6336 | 05/03/2024 | Olson, Clyde A           | PAYROLL                   | -164.85         |
| DD6337 | 05/03/2024 | Panten, Beth M           | PAYROLL                   | -466.45         |
| DD6338 | 05/03/2024 | Phippen, Henry           | PAYROLL                   | -328.47         |
| DD6339 | 05/03/2024 | Slate, Rich              | PAYROLL                   | -461.75         |
| DD6340 | 05/03/2024 | Zacharias, Carmen J      | PAYROLL                   | -9.69           |
| DD6341 | 05/03/2024 | Almas, Lucas N           | PAYROLL                   | -997.30         |
| DD6342 | 05/03/2024 | Amend, Elizabeth A       | PAYROLL                   | -1,350.87       |
| DD6343 | 05/03/2024 | Behlke, Ryan R           | PAYROLL                   | -1,790.31       |
| DD6344 | 05/03/2024 | Boelter, Cynthia L       | PAYROLL                   | -366.01         |
| DD6345 | 05/03/2024 | Candlish, Kristina M     | PAYROLL                   | -56.80          |
| DD6346 | 05/03/2024 | Chisnell, Gerald         | PAYROLL                   | -207.79         |
| DD6347 | 05/03/2024 | Galkowski, Jackson T     | PAYROLL                   | -1,351.80       |
| DD6348 | 05/03/2024 | Glover, Valerie          | PAYROLL                   | -146.83         |
| DD6349 | 05/03/2024 | Heberer, Jeffrey         | PAYROLL                   | -1,783.68       |
| DD6350 | 05/03/2024 | Helling, Rachel          | PAYROLL                   | -18.26          |
| DD6351 | 05/03/2024 | Huhndorf, John E         | PAYROLL                   | -838.31         |
| DD6352 | 05/03/2024 | Knaub, Sharilyn J        | PAYROLL                   | -219.26         |
| DD6353 | 05/03/2024 | Lopez, Ingrid A          | PAYROLL                   | -116.33         |
| DD6354 | 05/03/2024 | Mace, Matthew R          | PAYROLL                   | -1,621.94       |
| DD6355 | 05/03/2024 | McLean, Cody             | PAYROLL                   | -1,424.61       |
| DD6356 | 05/03/2024 | Meyer, Vanessa K         | PAYROLL                   | -318.15         |
| DD6357 | 05/03/2024 | Pflum, William           | PAYROLL                   | -1,521.08       |
| DD6358 | 05/03/2024 | Plagenz-Jensen, Karen C  | PAYROLL                   | -220.26         |
| DD6359 | 05/03/2024 | Sippel, Christina J      | PAYROLL                   | -19.40          |
| DD6360 | 05/03/2024 | VanRossum, Carla M       | PAYROLL                   | -649.84         |
| DD6361 | 05/03/2024 | Wilderman, James H       | PAYROLL                   | -1,225.77       |
| DD6362 | 05/03/2024 | Zamzow, Todd B           | PAYROLL                   | -1,456.63       |
| DD6363 | 05/03/2024 | Baggett, Gayle S         | PAYROLL                   | -19.00          |
| DD6364 | 05/03/2024 | Gilsch, Michael S        | PAYROLL                   | -434.04         |
| DD6365 | 05/03/2024 | Moore, Kari S            | PAYROLL                   | -29.08          |
|        |            |                          | TOTAL                     | -55,336.95      |
| 38366  | 04/04/2024 | MARKESAN PUBLIC LIBRARY  | 2nd qtr pynt 2024 Budget  | -17,667.00      |
| 38367  | 04/05/2024 | ALLIANT ENERGY/WP&L      | street lights             | -1,857.60       |
| 38368  | 04/05/2024 | BERGEMANN'S AUTOCARE     | 2014 FORD                 | -254.30         |
| 38369  | 04/05/2024 | GENERAL CODE             | Annual Maintenance        | -995.00         |
| 38370  | 04/05/2024 | KROGULSKI, HOLLY         | MILEAGE-ELECTION TRAINING | -46.85          |

**City of Markesan  
Voucher List  
April 2 through May 8, 2024**

| Num   | Date       | Name                                 | Memo                                | Original Amount   |
|-------|------------|--------------------------------------|-------------------------------------|-------------------|
| 38371 | 04/05/2024 | MARKESAN AUTO, HOME & FARM           | Misc. Parts / Supplies              | -323.19           |
| 38372 | 04/05/2024 | PARKER, SHIRLEY                      | MILEAGE-ELECTION TRAINING           | -26.20            |
| 38373 | 04/05/2024 | SECURIAN FINANCIAL GROUP, INC.       | MAY 2024- Life Ins Premium          | -134.86           |
| 38374 | 04/05/2024 | SONDALLE LAW OFFICE                  | MAR INV 2024                        | -431.26           |
| 38376 | 04/05/2024 | SOUTHERN G. LAKE CO. AMBULANCE       | EMS FUNDING ASST PROGRAM            | -3,897.20         |
| 38376 | 04/05/2024 | THEDA CARE LABORATORIES              | Blood Draw                          | -42.50            |
| 38377 | 04/10/2024 | AIRGAS USA, LLC                      | Cylinder Rental                     | -55.33            |
| 38378 | 04/10/2024 | CHRIS' FLORAL & GIFTS                | Dirks & Stellmacher                 | -68.00            |
| 38379 | 04/10/2024 | GENERAL ENGINEERING CO., INC.        | Field Inspections                   | -927.35           |
| 38380 | 04/10/2024 | TACTICAL SOLUTIONS                   | Radar Certification                 | -163.00           |
| 38381 | 04/16/2024 | GARZA, MARIA T                       | Interpretation Services             | -238.00           |
| 38382 | 04/17/2024 | ALLIANT ENERGY/WP&L                  | MAR-APR INV 2024                    | -1,378.98         |
| 38383 | 04/17/2024 | EMC INSURANCE                        | Property & Liability / Workers Comp | -5,647.41         |
| 38384 | 04/17/2024 | ERGO BANK OF MARKESAN                | WRS Loan - Payment #71              | -320.64           |
| 38385 | 04/17/2024 | THE UNIFORM SHOPPE                   | UNIFORM ALLOWANCE                   | -118.95           |
| 38386 | 04/17/2024 | WI DEPARTMENT OF JUSTICE             | TIME Billing                        | -231.00           |
| 38387 | 04/17/2024 | MARKESAN WATER & SEWER               | DEL. UTILITY PYMT FROM TAXES        | -103.67           |
| 38388 | 04/19/2024 | SECURIAN FINANCIAL GROUP, INC.       | APRIL ACCIDENT INS 2024 - 76038     | -49.28            |
| 38389 | 04/24/2024 | COAST TO COAST SOLUTIONS             | Evidence Bags/Gloves                | -381.67           |
| 38390 | 04/24/2024 | HORICON BANK VISA                    | MARCH INV 2024                      | -1,444.10         |
| 38391 | 04/24/2024 | NORSEMEN TRAINING & CONSULTING GROUP | Training                            | -525.00           |
| 38392 | 04/24/2024 | PRE-EMPLOYMENT FUND                  | Apr 2024 PreEmployment/Galkowski    | -128.20           |
| 38393 | 04/24/2024 | VERIZON WIRELESS                     | MAR/APR 2024 PHONE BILL/JETPACK     | -92.58            |
| 38394 | 04/24/2024 | WE ENERGIES                          | MAR GAS BILL 2024                   | -1,019.73         |
| 38395 | 04/24/2024 | WELLS FARGO REMITTANCE CENTER        | Google/Amazon                       | -350.84           |
| 38396 | 05/01/2024 | AMEND, ELIZABETH                     | TRAINING & MILEAGE                  | -328.36           |
| 38397 | 06/01/2024 | BRIGHTSPEED                          | phone/internet                      | -425.69           |
| 38398 | 05/01/2024 | CENTURYLINK BUSINESS SERVICES        | Mar/Apr bill 2024                   | -462.71           |
| 38399 | 05/01/2024 | GFL ENVIROMENTAL                     | April Service 2024                  | -9,603.19         |
| 38400 | 05/01/2024 | GREEN LAKE COUNTY TREASURER          | Election ICE programming            | -985.90           |
| 38401 | 05/01/2024 | MARKESAN HIGH SCHOOL YEARBOOK        | Yearbook Ad                         | -40.00            |
| 38402 | 05/01/2024 | SUPERIOR CHEMICAL CORPORATION        | Hand Cleanser                       | -147.88           |
| 38403 | 05/07/2024 | 2 SISTERS PIGGLY WIGGLY              | April 2024                          | -177.03           |
| 38404 | 05/07/2024 | ALLIANT ENERGY/WP&L                  | street lights                       | -1,867.60         |
| 38405 | 05/07/2024 | BERGEMANN'S AUTOCARE                 | Street sweeper repairs              | -47.95            |
| 38406 | 05/07/2024 | CHRIS' FLORAL & GIFTS                | Pat Prill arrangement               | -53.00            |
| 38407 | 05/07/2024 | COMPLETE OFFICE OF WISCONSIN         | General Office Supplies             | -128.88           |
| 38408 | 05/07/2024 | MARKESAN AUTO, HOME & FARM           | Misc. Parts / Supplies              | -621.43           |
| 38409 | 05/07/2024 | MARKESAN LUMBER                      | Cemetery Pillars                    | -8.38             |
| 38410 | 05/07/2024 | SECURIAN FINANCIAL GROUP, INC.       | JUNE 2024- Life Ins Premium         | -134.86           |
| 38411 | 05/07/2024 | SONDALLE LAW OFFICE                  | VOID: APRIL INV 2024                | 0.00              |
| 38412 | 05/07/2024 | THEDA CARE LABORATORIES              | Blood Draw                          | -42.50            |
| 38413 | 05/08/2024 | BERGEMANN'S AUTOCARE                 | 2014 Ford                           | -57.75            |
| 38414 | 05/08/2024 | BERLIN JOURNAL NEWSPAPERS            | Publications                        | -1,044.00         |
| 38415 | 05/08/2024 | COMPLETE OFFICE OF WISCONSIN         | General Office Supplies             | -100.82           |
| 38416 | 05/08/2024 | LAKESIDE MUNICIPAL COURT             | Payment from Sydney Dawson          | -563.00           |
| 38417 | 05/08/2024 | SONDALLE LAW OFFICE                  | APRIL INV 2024                      | -193.75           |
|       |            |                                      | <b>TOTAL</b>                        | <b>-55,843.26</b> |

**Markesan Utilities  
Voucher List  
April 2 through May 8, 2024**

| Num    | Date       | Name                                   | Memo                         | Original Amount |
|--------|------------|--|------------------------------|-----------------|
| EFT-20 | 04/04/2024 | STATE OF WI - ENVIRONMENTAL IMPROVEMEN | BOND LOAN PYMTS              | -184,271.05     |
| 13329  | 04/08/2024 | DEPT. OF NATURAL RESOURCES             | Matthew Mace / Certification | -50.00          |
| 13330  | 04/10/2024 | GENERAL ENGINEERING CO., INC.          | 2026 Street project          | -1,143.60       |
| 13331  | 04/10/2024 | MARKESAN, CITY OF                      | March 2024 - WS PR Reimburse | -17,071.13      |
| 13332  | 04/10/2024 | MULCAHY/SHAW WATER, INC.               | Equip. Calibration           | -405.00         |
| 13333  | 04/10/2024 | PICKARTS RADIATOR SERVICE, INC         | Shop Supplies                | -324.72         |
| 13334  | 04/10/2024 | TROJAN TECHNOLOGIES                    | LAMP/4-PKG                   | -442.19         |
| 13335  | 04/17/2024 | AL'S PLUMBING                          | Labor/Filing fee             | -375.00         |
| 13336  | 04/17/2024 | ALLIANT ENERGY/MP&L                    | MAR-APR INV 2024             | -2,580.71       |
| 13337  | 04/17/2024 | BALLWEG IMPLEMENT                      | Oil Filter                   | -23.24          |
| 13338  | 04/17/2024 | GENERAL ENGINEERING CO., INC.          | 2022 Streets                 | -2,930.00       |
| 13339  | 04/24/2024 | BALLWEG IMPLEMENT                      | Sewer repair equipment       | -360.02         |
| 13340  | 04/24/2024 | MARKESAN, CITY OF                      | April 2024 - WS PR Reimburse | -16,261.91      |
| 13341  | 04/24/2024 | NESS ELECTRIC, INC                     | Misc. parts                  | -266.34         |
| 13342  | 04/24/2024 | NORTHERN LAKE SERVICE                  | water testing                | -65.00          |
| 13343  | 04/24/2024 | RENNERT'S FIRE EQUIPMENT SERVICE       | Shop Work                    | -32.45          |
| 13344  | 04/24/2024 | TROJAN TECHNOLOGIES                    | Sewer supplies               | -98.83          |
| 13345  | 04/24/2024 | WE ENERGIES                            | MAR-APR INV 2024             | -211.44         |
| 13346  | 05/01/2024 | ALCIVIA                                | Gear Lube                    | -78.70          |
| 13347  | 05/01/2024 | BADGER LABORATORIES & ENG.             | Samples                      | -410.00         |
| 13348  | 05/01/2024 | BRIGHTSPEED                            | APR/MAY 2024 Phone/Internet  | -193.56         |
| 13349  | 05/01/2024 | NESS ELECTRIC, INC                     | Water tower repairs          | -180.17         |
| 13350  | 05/01/2024 | USA BLUEBOOK                           | Operation supplies           | -443.16         |
| 13351  | 05/07/2024 | ALCIVIA                                | Soil testing                 | -40.00          |
| 13352  | 05/07/2024 | MARKESAN, CITY OF                      | MAR/APRIL 2024 REIMB TO CITY | -6,778.89       |
| 13353  | 05/07/2024 | NORTH CENTRAL LABS, INC.               | Liquid supplies              | -771.66         |
| 13354  | 05/07/2024 | USA BLUEBOOK                           | Sewer repair supplies        | -2,855.53       |
| 13355  | 05/07/2024 | WI STATE LAB. OF HYGIENE               | Sample                       | -35.00          |
| 13356  | 05/07/2024 | MULCAHY/SHAW WATER, INC.               | Equipment Expense            | -907.48         |
| 13357  | 05/08/2024 | CJP EXCAVATING LLC                     | Driveway                     | -8,025.00       |
|        |            |  | TOTAL                        | -247,611.78     |

**City of Markesan  
Treasurer's Report Budget vs. Actual  
January through April 2024**

|  | Jan - Apr 24      | Budget            | \$ Over Budget     | % of Budget  |
|--|-------------------|-------------------|--------------------|--------------|
| <b>Ordinary Income/Expense</b>                         |                   |                   |                    |              |
| <b>Income</b>  |                   |                   |                    |              |
| <b>4100000 · Taxes</b>                                 |                   |                   |                    |              |
| 4133000 · PILOT's Water Dept                           | 0.00              | 60,000.00         | -60,000.00         | 0.0%         |
| 4111000 · City Taxes & Overrun                         | 588,420.79        | 588,421.00        | -0.21              | 100.0%       |
| 4112000 · TIF Increment                                | 0.00              | 105,000.00        | -105,000.00        | 0.0%         |
| 4114000 · Mobile Home Fees                             | 65.69             | 300.00            | -234.31            | 21.9%        |
| 4132000 · PILOT's MRH                                  | 0.00              | 10,000.00         | -10,000.00         | 0.0%         |
| 4180000 · Interest on Taxes                            | 298.80            | 1,000.00          | -701.20            | 29.9%        |
| 4190000 · State Personal Prop Aid                      | 0.00              | 4,635.00          | -4,635.00          | 0.0%         |
| 4195000 · State TID Personal Prop Aid                  | 0.00              | 4,110.00          | -4,110.00          | 0.0%         |
| <b>Total 4100000 · Taxes</b>                           | <b>588,785.28</b> | <b>773,466.00</b> | <b>-184,680.72</b> | <b>76.1%</b> |
| <b>4200000 · Special Assessments</b>                   |                   |                   |                    |              |
| 4220000 · Sidewalk Assessment Loan                     | 0.00              | 13,334.00         | -13,334.00         | 0.0%         |
| 4230000 · Sidewalk Assessments                         | 0.00              | 6,666.00          | -6,666.00          | 0.0%         |
| <b>Total 4200000 · Special Assessments</b>             | <b>0.00</b>       | <b>20,000.00</b>  | <b>-20,000.00</b>  | <b>0.0%</b>  |
| <b>4300000 · Intergovernmental Revenues</b>            |                   |                   |                    |              |
| 4341000 · Shared Revenue                               | 0.00              | 514,436.98        | -514,436.98        | 0.0%         |
| 4343000 · Exempt Comp Aid                              | 0.00              | 3,888.00          | -3,888.00          | 0.0%         |
| 4344000 · Lottery Credit- Mobil Home                   | 78.19             |                   |                    |              |
| 4352100 · Police Training                              | 0.00              | 500.00            | -500.00            | 0.0%         |
| 4353100 · Transportation Aids                          | 55,157.50         | 110,298.70        | -55,141.20         | 50.0%        |
| 4354500 · Recycling Grant                              | 0.00              | 5,900.00          | -5,900.00          | 0.0%         |
| <b>Total 4300000 · Intergovernmental Revenues</b>      | <b>55,235.69</b>  | <b>635,023.68</b> | <b>-579,787.99</b> | <b>8.7%</b>  |
| <b>4400000 · Licenses &amp; Permits</b>                |                   |                   |                    |              |
| 4410100 · Alcohol Licenses                             | 1,030.00          | 3,000.00          | -1,970.00          | 34.3%        |
| 4410200 · Operator's Licenses                          | 235.00            | 1,100.00          | -865.00            | 21.4%        |
| 4410300 · Soda Water Licenses                          | 25.00             | 80.00             | -55.00             | 31.3%        |
| 4410400 · Cigarette Licenses                           | 225.00            | 300.00            | -75.00             | 75.0%        |
| 4410500 · Other Business Lic.                          | 0.00              | 200.00            | -200.00            | 0.0%         |
| 4410900 · Cable Franchise Fees                         | 0.00              | 1,200.00          | -1,200.00          | 0.0%         |
| 4420000 · Dog Licenses (City)                          | 963.42            | 925.00            | 38.42              | 104.2%       |
| 4430000 · Building Permits                             | 1,285.00          | 6,000.00          | -4,715.00          | 21.4%        |
| 4440000 · Land Use Permits                             | 0.00              | 250.00            | -250.00            | 0.0%         |
| 4450000 · MDM Hunter Permit Fee                        | 0.00              | 240.00            | -240.00            | 0.0%         |
| <b>Total 4400000 · Licenses &amp; Permits</b>          | <b>3,763.42</b>   | <b>13,295.00</b>  | <b>-9,531.58</b>   | <b>28.3%</b> |
| <b>4500000 · Fines, Forfeits &amp; Penalties</b>       |                   |                   |                    |              |
| 4510000 · Ordinance Violations                         | 5,270.23          | 9,500.00          | -4,229.77          | 55.5%        |
| 4510100 · Parking Violations                           | 20.00             | 600.00            | -580.00            | 3.3%         |
| <b>Total 4500000 · Fines, Forfeits &amp; Penalties</b> | <b>5,290.23</b>   | <b>10,100.00</b>  | <b>-4,809.77</b>   | <b>52.4%</b> |
| <b>4600000 · Public Charges for Services</b>           |                   |                   |                    |              |
| 4610000 · Clerk-Treas Fees                             | 430.00            | 1,200.00          | -770.00            | 35.8%        |
| 4610100 · Publication Fees                             | 70.00             | 250.00            | -180.00            | 28.0%        |
| 4621000 · Police Dept Fees                             | 575.00            | 250.00            | 325.00             | 230.0%       |
| 4632200 · Snow Removal Fees                            | 0.00              | 250.00            | -250.00            | 0.0%         |
| 4643500 · Recycle Fees                                 | 1,624.94          | 3,400.00          | -1,775.06          | 47.8%        |
| 4644000 · Weed Control Charges                         | 379.98            | 350.00            | 29.98              | 108.6%       |
| 4654000 · Cemetery Sales                               | 0.00              | 500.00            | -500.00            | 0.0%         |
| 4672000 · Park Shelter Use                             | 550.00            | 1,700.00          | -1,150.00          | 32.4%        |
| 4674300 · Comm Ctr Use                                 | 260.00            | 500.00            | -240.00            | 52.0%        |
| <b>Total 4600000 · Public Charges for Services</b>     | <b>3,889.92</b>   | <b>8,400.00</b>   | <b>-4,510.08</b>   | <b>46.3%</b> |
| <b>4700000 · Intergov't Charges for Services</b>       |                   |                   |                    |              |
| 4732100 · School Liason                                | 26,628.00         | 64,000.00         | -37,372.00         | 41.6%        |
| 4734100 · Recycle Ctr-Towns                            | 0.00              | 12,825.00         | -12,825.00         | 0.0%         |
| 4739100 · Crossing Guard Reimb                         | 0.00              | 6,000.00          | -6,000.00          | 0.0%         |
| <b>Total 4700000 · Intergov't Charges for Services</b> | <b>26,628.00</b>  | <b>82,825.00</b>  | <b>-56,197.00</b>  | <b>32.1%</b> |
| <b>4800000 · Miscellaneous Revenue</b>                 |                   |                   |                    |              |
| 4811000 · Interest-City Investments                    | 4,387.25          | 10,000.00         | -5,612.75          | 43.9%        |
| 4820000 · Rent-Muni Bldg                               | 5,400.00          | 16,200.00         | -10,800.00         | 33.3%        |
| 4820100 · Rent-Land                                    | 1,701.25          | 3,500.00          | -1,798.75          | 48.6%        |
| 4820200 · Rent-Cell Tower                              | 4,200.84          | 11,475.00         | -7,274.16          | 36.6%        |
| 4840900 · Ins Dividends                                | 0.00              | 1,800.00          | -1,800.00          | 0.0%         |
| 4850000 · Donations                                    | 600.00            | 5,000.00          | -4,400.00          | 12.0%        |
| 4850025 · Connolly Memorial Cemetery Fund              | 9,845.00          |                   |                    |              |
| 4850030 · Dog Park Donations                           | 630.25            | 15,000.00         | -14,369.75         | 4.2%         |

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
 January through April 2024

|   | Jan - Apr 24      | Budget              | \$ Over Budget     | % of Budget  |
|---|-------------------|---------------------|--------------------|--------------|
| 4850100 · Police Donations                      | 10.00             | 3,000.00            | -2,990.00          | 0.3%         |
| 4890000 · Exp Reimb-All Types                   | 1,742.86          | 3,500.00            | -1,757.14          | 49.8%        |
| <b>Total 4800000 · Miscellaneous Revenue</b>    | <b>28,517.45</b>  | <b>69,475.00</b>    | <b>-40,957.55</b>  | <b>41.0%</b> |
| <b>Total Income</b>                             | <b>712,109.99</b> | <b>1,612,584.68</b> | <b>-900,474.69</b> | <b>44.2%</b> |
| <b>Gross Profit</b>                             | <b>712,109.99</b> | <b>1,612,584.68</b> | <b>-900,474.69</b> | <b>44.2%</b> |
| <b>Expense</b>                                  |                   |                     |                    |              |
| <b>5100000 · General Government</b>             |                   |                     |                    |              |
| 5100100 · W&S Expense Reimb                     | 6,778.89          |                     |                    |              |
| 5100112 · Accts Rec - W&S WRS                   | -216.96           |                     |                    |              |
| 5100114 · Accts Rec - W&S Insurance             | -3.72             |                     |                    |              |
| <b>5110000 · Legislative</b>                    |                   |                     |                    |              |
| 5110111 · Council                               | 0.00              | 12,750.00           | -12,750.00         | 0.0%         |
| 5110211 · Mayor                                 | 1,500.00          | 9,000.00            | -7,500.00          | 16.7%        |
| 5111011 · Committees                            | 0.00              | 400.00              | -400.00            | 0.0%         |
| <b>Total 5110000 · Legislative</b>              | <b>1,500.00</b>   | <b>22,150.00</b>    | <b>-20,650.00</b>  | <b>6.8%</b>  |
| <b>5130000 · Legal</b>                          |                   |                     |                    |              |
| 5130021 · City Atty-General                     | 0.00              | 1,800.00            | -1,800.00          | 0.0%         |
| 5130121 · City Atty-Prosecution                 | 625.00            | 1,500.00            | -875.00            | 41.7%        |
| 5131021 · Muni Code Updates                     | 2,407.75          | 1,500.00            | 907.75             | 160.5%       |
| <b>Total 5130000 · Legal</b>                    | <b>3,032.75</b>   | <b>4,800.00</b>     | <b>-1,767.25</b>   | <b>63.2%</b> |
| <b>5140000 · General Administration</b>         |                   |                     |                    |              |
| 5141011 · Legislative Support-Wages             | 1,710.33          | 9,968.70            | -8,258.37          | 17.2%        |
| 5141025 · Legislat. Support-Training/Dues       | 0.00              | 850.00              | -850.00            | 0.0%         |
| 5141032 · Legislative Support-Publication       | 1,654.00          | 7,000.00            | -5,346.00          | 23.6%        |
| 5142011 · General Admin-Wages                   | 4,794.92          | 34,575.76           | -29,780.84         | 13.9%        |
| 5142021 · General Admin-Outside Services        | 163.00            | 575.00              | -412.00            | 28.3%        |
| 5142025 · General Admin-Training/Dues           | 564.00            | 450.00              | 114.00             | 125.3%       |
| 5142031 · General Admin-Office Supplies         | 3,408.05          | 4,000.00            | -591.95            | 85.2%        |
| 5142033 · General Admin-Mileage                 | 183.41            | 125.00              | 58.41              | 146.7%       |
| 5143011 · Elections-Wages                       | 2,988.06          | 7,777.00            | -4,788.94          | 38.4%        |
| 5143032 · Elections-Publication                 | 18.13             | 250.00              | -231.87            | 7.3%         |
| 5143034 · Elections-Supplies                    | 464.37            | 650.00              | -185.63            | 71.4%        |
| 5144011 · Licensing & Permits-Wages             | 1,142.55          | 1,883.65            | -741.10            | 60.7%        |
| 5144031 · Licensing & Permits-Office Supp       | 13.14             |                     |                    |              |
| 5144032 · Licensing & Permits-Publication       | 0.00              | 300.00              | -300.00            | 0.0%         |
| 5144035 · Deer Management Expense               | 40.00             |                     |                    |              |
| 5140000 · General Administration - Other        | 650.16            |                     |                    |              |
| <b>Total 5140000 · General Administration</b>   | <b>17,794.12</b>  | <b>68,405.11</b>    | <b>-50,610.99</b>  | <b>26.0%</b> |
| <b>5150000 · Financial Administration</b>       |                   |                     |                    |              |
| 5150011 · General Accounting-Wages              | 5,766.38          | 19,190.00           | -13,423.62         | 30.0%        |
| 5150034 · General Accounting-Supplies           | 175.97            | 1,500.00            | -1,324.03          | 11.7%        |
| 5150521 · Independent Audit                     | 9,900.82          | 13,200.00           | -3,299.18          | 75.0%        |
| 5151113 · Medicare (default)                    | 2,739.88          | 8,484.00            | -5,744.12          | 32.3%        |
| 5151213 · Social Security                       | 7,585.08          | 28,891.50           | -21,306.42         | 26.3%        |
| 5151314 · Health Insurance                      | 41,146.72         | 173,829.06          | -132,682.34        | 23.7%        |
| 5151414 · Life Insurance                        | 227.12            | 650.00              | -422.88            | 34.9%        |
| 5151611 · Paid Time Off (PTO)-Wages             | 15,598.27         |                     |                    |              |
| 5152012 · Wisconsin Retirement System           | 14,492.63         | 45,450.00           | -30,957.37         | 31.9%        |
| 5155021 · Prop. Assmnt.-Outside Services        | 3,600.00          | 7,500.00            | -3,900.00          | 48.0%        |
| 5155111 · Prop Tax Collection-Wages             | 1,604.46          | 1,691.75            | -87.29             | 94.8%        |
| 5155121 · Prop Tax Collection-Outside Ser       | 0.00              | 900.00              | -900.00            | 0.0%         |
| 5156005 · Prop & Liability Ins                  | 13,262.86         | 31,369.00           | -18,106.14         | 42.3%        |
| 5156100 · Workers Comp - Calculated             | 61.31             |                     |                    |              |
| 5156105 · Workers Comp                          | 4,968.03          | 10,653.00           | -5,684.97          | 46.6%        |
| 5156205 · Employee Bonds                        | 475.00            | 900.00              | -425.00            | 52.8%        |
| 5150000 · Financial Administration - Other      | 10.00             |                     |                    |              |
| <b>Total 5150000 · Financial Administration</b> | <b>121,614.53</b> | <b>344,208.31</b>   | <b>-222,593.78</b> | <b>35.3%</b> |
| <b>5160000 · Municipal Building</b>             |                   |                     |                    |              |
| 5160011 · Municipal Building-Wages              | 4,272.20          | 8,080.00            | -3,807.80          | 52.9%        |
| 5160021 · Municipal Building-Outside Serv       | 1,242.29          | 4,000.00            | -2,757.71          | 31.1%        |
| 5160022 · Municipal Building-Utilities          | 9,045.67          | 27,000.00           | -17,954.33         | 33.5%        |
| 5160023 · Municipal Building-Repairs&Supp       | 1,511.43          | 10,381.82           | -8,870.39          | 14.6%        |
| <b>Total 5160000 · Municipal Building</b>       | <b>16,071.59</b>  | <b>49,461.82</b>    | <b>-33,390.23</b>  | <b>32.5%</b> |
| <b>Total 5100000 · General Government</b>       | <b>166,571.20</b> | <b>489,025.24</b>   | <b>-322,454.04</b> | <b>34.1%</b> |
| 5150520 · Bank Service Charges                  | 40.00             |                     |                    |              |



**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
 January through April 2024

|  | Jan - Apr 24 | Budget     | \$ Over Budget | % of Budget |
|--|--------------|------------|----------------|-------------|
| <b>5200000 · Public Safety</b>                       |              |            |                |             |
| <b>5210000 · Law Enforcement</b>                     |              |            |                |             |
| <b>5210001 · Police Administration</b>               |              |            |                |             |
| 5210011 · Police Admin-Wages                         | 20,265.87    | 79,790.00  | -59,524.13     | 25.4%       |
| 5210019 · Police Admin-Uniforms                      | 352.30       | 2,000.00   | -1,647.70      | 17.6%       |
| 5210022 · Police Admin-Utilities                     | 1,494.64     | 5,000.00   | -3,505.36      | 29.9%       |
| 5210034 · Police Admin-Supplies                      | 1,676.32     | 5,000.00   | -3,323.68      | 33.5%       |
| <b>Total 5210001 · Police Administration</b>         | 23,789.13    | 91,790.00  | -68,000.87     | 25.9%       |
| <b>5212000 · Police Patrol</b>                       |              |            |                |             |
| 5212011 · Police Patrol-Wages                        |              |            |                |             |
| 5213011 · Police Criminal Invest-Wages               | 238.00       | 1,515.00   | -1,277.00      | 15.7%       |
| 5212011 · Police Patrol-Wages - Other                | 49,504.27    | 166,650.00 | -117,145.73    | 29.7%       |
| <b>Total 5212011 · Police Patrol-Wages</b>           | 49,742.27    | 168,165.00 | -118,422.73    | 29.6%       |
| 5212021 · Police Patrol-Outside Services             | 925.09       | 4,000.00   | -3,074.91      | 23.1%       |
| 5212022 · Police Patrol-Utilities                    | 484.28       | 600.00     | -115.72        | 80.7%       |
| 5212023 · Police Patrol-Repairs/Supplies             | 881.47       | 10,000.00  | -9,118.53      | 8.8%        |
| 5212033 · Police Patrol-Fuel/Miles                   | 1,994.63     | 9,000.00   | -7,005.37      | 22.2%       |
| <b>Total 5212000 · Police Patrol</b>                 | 54,027.74    | 191,765.00 | -137,737.26    | 28.2%       |
| 5213021 · Police Criminal Inv-Suppl/Serv             | 504.20       | 2,000.00   | -1,495.80      | 25.2%       |
| 5214025 · Police Training                            | 525.00       | 1,500.00   | -975.00        | 35.0%       |
| <b>Total 5210000 · Law Enforcement</b>               | 78,846.07    | 287,055.00 | -208,208.93    | 27.5%       |
| 5219000 · School Crossing Guard                      | 3,024.00     | 11,500.00  | -8,476.00      | 26.3%       |
| <b>5220000 · Fire Protection</b>                     |              |            |                |             |
| 5220021 · Fire Dept-Annual Budget                    | 12,961.25    | 25,922.50  | -12,961.25     | 50.0%       |
| 5220022 · Water Hydrant Rental                       | 0.00         | 113,750.00 | -113,750.00    | 0.0%        |
| 5220034 · Fire Dept-Incident Charges                 | 536.57       | 1,000.00   | -463.43        | 53.7%       |
| <b>Total 5220000 · Fire Protection</b>               | 13,497.82    | 140,672.50 | -127,174.68    | 9.6%        |
| 5240021 · Building Inspection                        | 1,923.10     | 12,500.00  | -10,576.90     | 15.4%       |
| <b>5290000 · Other Public Safety</b>                 |              |            |                |             |
| 5290011 · Emergency Govt-Wages                       | 0.00         | 2,200.00   | -2,200.00      | 0.0%        |
| 5290022 · Emergency Govt-Utilities                   | 258.91       | 1,900.00   | -1,641.09      | 13.6%       |
| 5290023 · Emer Govt-Supp., Equip & Repair            | 531.53       | 5,520.00   | -4,988.47      | 9.6%        |
| <b>Total 5290000 · Other Public Safety</b>           | 790.44       | 9,620.00   | -8,829.56      | 8.2%        |
| <b>Total 5200000 · Public Safety</b>                 | 98,081.43    | 461,347.50 | -363,266.07    | 21.3%       |
| <b>5300000 · Public Works</b>                        |              |            |                |             |
| <b>5310000 · Streets Administration</b>              |              |            |                |             |
| 5310005 · Streets Admin-CDL Testing                  | 0.00         | 150.00     | -150.00        | 0.0%        |
| 5310011 · Streets Admin-Wages                        | 1,478.81     | 5,403.50   | -3,924.69      | 27.4%       |
| 5310021 · Streets Admin-Outside Services             | 124.65       | 500.00     | -375.35        | 24.9%       |
| 5310025 · Streets Admin-Training                     | 0.00         | 1,000.00   | -1,000.00      | 0.0%        |
| <b>Total 5310000 · Streets Administration</b>        | 1,603.46     | 7,053.50   | -5,450.04      | 22.7%       |
| <b>5311000 · Public Works Shop</b>                   |              |            |                |             |
| 5311011 · PW Shop-Wages                              | 1,034.03     | 2,020.00   | -985.97        | 51.2%       |
| 5311022 · PW Shop-Utilities                          | 2,654.61     | 5,600.00   | -2,945.39      | 47.4%       |
| 5311033 · PW Shop-Fuel                               | 201.43       | 350.00     | -148.57        | 57.6%       |
| 5311034 · PW Shop-Supplies/Tools                     | 517.18       | 2,500.00   | -1,982.82      | 20.7%       |
| <b>Total 5311000 · Public Works Shop</b>             | 4,407.25     | 10,470.00  | -6,062.75      | 42.1%       |
| <b>5312000 · Public Works Mach &amp; Equip</b>       |              |            |                |             |
| 5312011 · PW Mach & Equip-Wages                      | 3,238.62     | 25,755.00  | -22,516.38     | 12.6%       |
| 5312023 · PW Mach & Equip-Repair/Supplies            | 1,029.25     | 7,000.00   | -5,970.75      | 14.7%       |
| 5312033 · PW Mach & Equip-Fuel                       | 1,408.93     | 3,500.00   | -2,091.07      | 40.3%       |
| 5312000 · Public Works Mach & Equip - Other          | 103.64       |            |                |             |
| <b>Total 5312000 · Public Works Mach &amp; Equip</b> | 5,780.44     | 36,255.00  | -30,474.56     | 15.9%       |
| <b>5331000 · Road Maintenance</b>                    |              |            |                |             |
| 5331011 · Road Maintenance-Wages                     | 450.88       | 1,515.00   | -1,064.12      | 29.8%       |
| 5331023 · Road Maintenance-Repair/Supply             | 22.80        | 8,000.00   | -7,977.20      | 0.3%        |
| 5331033 · Road Maintenance-Fuel                      | 55.07        | 800.00     | -744.93        | 6.9%        |
| <b>Total 5331000 · Road Maintenance</b>              | 528.75       | 10,315.00  | -9,786.25      | 5.1%        |
| <b>5331100 · Curbs &amp; Gutters</b>                 |              |            |                |             |
| 5331111 · Curbs & Gutters-Wages                      | 0.00         | 252.50     | -252.50        | 0.0%        |

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January through April 2024**

|   | Jan - Apr 24     | Budget            | \$ Over Budget     | % of Budget  |
|---|------------------|-------------------|--------------------|--------------|
| 5331100 · Curbs & Gutters - Other                   | 0.00             | 250.00            | -250.00            | 0.0%         |
| <b>Total 5331100 · Curbs &amp; Gutters</b>          | <b>0.00</b>      | <b>502.50</b>     | <b>-502.50</b>     | <b>0.0%</b>  |
| 5331200 · Traffic Signs & Markings                  |                  |                   |                    |              |
| 5331211 · Traffic Signs, Markings-Wages             | 535.44           | 1,010.00          | -474.56            | 53.0%        |
| 5331223 · Traffic Sign & Mark-Repair/Supp           | 0.00             | 1,000.00          | -1,000.00          | 0.0%         |
| <b>Total 5331200 · Traffic Signs &amp; Markings</b> | <b>535.44</b>    | <b>2,010.00</b>   | <b>-1,474.56</b>   | <b>26.6%</b> |
| 5331300 · Bridges & Culverts                        |                  |                   |                    |              |
| 5331321 · Bridges & Culverts-Outside Serv           | 0.00             | 650.00            | -650.00            | 0.0%         |
| <b>Total 5331300 · Bridges &amp; Culverts</b>       | <b>0.00</b>      | <b>650.00</b>     | <b>-650.00</b>     | <b>0.0%</b>  |
| 5331900 · Snow & Ice Control                        |                  |                   |                    |              |
| 5331911 · Snow & Ice Control-Wages                  | 8,528.03         | 11,110.00         | -2,581.97          | 76.8%        |
| 5331933 · Snow & Ice Control-Fuel                   | 613.89           | 5,000.00          | -4,386.11          | 12.3%        |
| 5331934 · Snow & Ice Control-Supplies               | 5,420.44         | 10,000.00         | -4,579.56          | 54.2%        |
| 5331900 · Snow & Ice Control - Other                | 0.00             | 26,110.00         | -26,110.00         | 0.0%         |
| <b>Total 5331900 · Snow &amp; Ice Control</b>       | <b>14,562.36</b> | <b>52,220.00</b>  | <b>-37,657.64</b>  | <b>27.9%</b> |
| 5342022 · Street Lighting                           | 8,031.14         | 24,000.00         | -15,968.86         | 33.5%        |
| 5343100 · Sidewalks                                 |                  |                   |                    |              |
| 5343111 · Sidewalks-Wages                           | 547.96           | 516.11            | 31.85              | 106.2%       |
| 5343100 · Sidewalks - Other                         | 0.00             | 20,000.00         | -20,000.00         | 0.0%         |
| <b>Total 5343100 · Sidewalks</b>                    | <b>547.96</b>    | <b>20,516.11</b>  | <b>-19,968.15</b>  | <b>2.7%</b>  |
| 5344000 · Storm Sewers                              |                  |                   |                    |              |
| 5344111 · Storm Sewers-Wages                        | 129.78           | 835.27            | -705.49            | 15.5%        |
| <b>Total 5344000 · Storm Sewers</b>                 | <b>129.78</b>    | <b>835.27</b>     | <b>-705.49</b>     | <b>15.5%</b> |
| 5344100 · Street Cleaning                           | 783.95           | 2,020.00          | -1,256.05          | 37.8%        |
| 5345000 · Parking Lots                              |                  |                   |                    |              |
| 5345011 · Parking Lots-Wages                        | 381.54           | 505.00            | -123.46            | 75.6%        |
| <b>Total 5345000 · Parking Lots</b>                 | <b>381.54</b>    | <b>505.00</b>     | <b>-123.46</b>     | <b>75.6%</b> |
| 5362000 · Sanitation/Trash                          |                  |                   |                    |              |
| 5362011 · Sanitation/Trash-Wages                    | 2,637.96         | 6,751.85          | -4,113.89          | 39.1%        |
| 5362021 · Sanitation/Trash-Outside Serv.            | 17,292.69        | 68,225.00         | -50,932.31         | 25.3%        |
| <b>Total 5362000 · Sanitation/Trash</b>             | <b>19,930.65</b> | <b>74,976.85</b>  | <b>-55,046.20</b>  | <b>26.6%</b> |
| 5363100 · Landfill Monitoring                       | 1,379.24         | 4,200.00          | -2,820.76          | 32.8%        |
| 5363500 · Recycling Center                          |                  |                   |                    |              |
| 5363511 · Recycling Center-Wages                    | 1,598.98         | 6,300.00          | -4,701.02          | 25.4%        |
| 5363523 · Recycling Center-Markesan                 | 0.00             | 500.00            | -500.00            | 0.0%         |
| 5363533 · Recycling Center-Fuel                     | 104.28           | 250.00            | -145.72            | 41.7%        |
| 5363500 · Recycling Center - Other                  | 23.91            | 375.00            | -351.09            | 6.4%         |
| <b>Total 5363500 · Recycling Center</b>             | <b>1,727.17</b>  | <b>7,425.00</b>   | <b>-5,697.83</b>   | <b>23.3%</b> |
| 5363521 · Recycling-Curbside                        | 9,716.88         | 44,250.00         | -34,533.12         | 22.0%        |
| 5363600 · Recycling Center-Mackford                 | 398.90           | 1,700.00          | -1,301.10          | 23.5%        |
| 5363700 · Recycling Center-Manchester               | 398.93           | 1,700.00          | -1,301.07          | 23.5%        |
| 5363800 · Recycling Center-Green Lake               | 773.92           | 2,600.00          | -1,826.08          | 29.8%        |
| 5364000 · Weed Control                              |                  |                   |                    |              |
| 5364011 · Weed Control-Wages                        | 105.30           | 1,515.00          | -1,409.70          | 7.0%         |
| 5364034 · Weed Control-Supplies                     | 0.00             | 300.00            | -300.00            | 0.0%         |
| <b>Total 5364000 · Weed Control</b>                 | <b>105.30</b>    | <b>1,815.00</b>   | <b>-1,709.70</b>   | <b>5.8%</b>  |
| <b>Total 5300000 · Public Works</b>                 | <b>71,703.06</b> | <b>306,019.23</b> | <b>-234,316.17</b> | <b>23.4%</b> |
| 5400000 · Health & Human Services                   |                  |                   |                    |              |
| 5490000 · Cemetery                                  |                  |                   |                    |              |
| 5491011 · Cemetery-Wages                            | 1,346.35         | 12,155.35         | -10,809.00         | 11.1%        |
| 5491022 · Cemetery-Utilities                        | 81.15            | 300.00            | -218.85            | 27.1%        |
| 5491033 · Cemetery-Fuel                             | 29.67            | 350.00            | -320.33            | 8.5%         |
| 5491034 · Cemetery-Supplies                         | 492.57           | 500.00            | -7.43              | 98.5%        |
| <b>Total 5490000 · Cemetery</b>                     | <b>1,949.74</b>  | <b>13,305.35</b>  | <b>-11,355.61</b>  | <b>14.7%</b> |
| <b>Total 5400000 · Health &amp; Human Services</b>  | <b>1,949.74</b>  | <b>13,305.35</b>  | <b>-11,355.61</b>  | <b>14.7%</b> |
| 5500000 · Culture, Rec & Educ                       |                  |                   |                    |              |
| 5510000 · Library                                   |                  |                   |                    |              |
| 5511011 · Library-Wages                             | 788.71           | 2,500.00          | -1,711.29          | 31.5%        |

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
 January through April 2024

|   | Jan - Apr 24      | Budget              | \$ Over Budget       | % of Budget    |
|---|-------------------|---------------------|----------------------|----------------|
| 5511021 · Library-Annual Budget                       | 35,334.00         | 70,668.00           | -35,334.00           | 50.0%          |
| <b>Total 5510000 · Library</b>                        | <b>36,122.71</b>  | <b>73,168.00</b>    | <b>-37,045.29</b>    | <b>49.4%</b>   |
| <b>5520000 · Parks</b>                                |                   |                     |                      |                |
| 5520011 · Parks-Wages                                 | 3,532.92          | 8,000.00            | -4,467.08            | 44.2%          |
| 5520022 · Parks-Utilities                             | 874.10            | 2,500.00            | -1,625.90            | 35.0%          |
| 5520023 · Parks-Repairs/Supplies                      | 995.64            | 3,000.00            | -2,004.36            | 33.2%          |
| 5520033 · Parks-Fuel                                  | 178.63            | 500.00              | -321.37              | 35.7%          |
| <b>Total 5520000 · Parks</b>                          | <b>5,581.29</b>   | <b>14,000.00</b>    | <b>-8,418.71</b>     | <b>39.9%</b>   |
| <b>5530000 · City Events/Banners</b>                  |                   |                     |                      |                |
| 5530011 · City Events/Banners-Wages                   | 288.40            | 3,000.00            | -2,711.60            | 9.6%           |
| <b>Total 5530000 · City Events/Banners</b>            | <b>288.40</b>     | <b>3,000.00</b>     | <b>-2,711.60</b>     | <b>9.6%</b>    |
| <b>5530100 · Summer Rec Program</b>                   | <b>2,000.00</b>   | <b>2,000.00</b>     | <b>0.00</b>          | <b>100.0%</b>  |
| 5531000 · Events Comm. (Special Events)               | 0.00              | 5,260.00            | -5,260.00            | 0.0%           |
| <b>Total 5500000 · Culture, Rec &amp; Educ</b>        | <b>43,992.40</b>  | <b>97,428.00</b>    | <b>-53,435.60</b>    | <b>45.2%</b>   |
| <b>5600000 · Conservation &amp; Development</b>       |                   |                     |                      |                |
| 5670000 · Advertising & Promotion                     | 0.00              | 150.00              | -150.00              | 0.0%           |
| 5671000 · Industrial Park Development                 | 98.10             | 120.00              | -21.90               | 81.8%          |
| 5671021 · TIF Fees                                    | 1,350.00          |                     |                      |                |
| 5690000 · Zoning & Development                        | 0.00              | 250.00              | -250.00              | 0.0%           |
| 5691000 · Mapping                                     | 0.00              | 50.00               | -50.00               | 0.0%           |
| <b>Total 5600000 · Conservation &amp; Development</b> | <b>1,448.10</b>   | <b>570.00</b>       | <b>878.10</b>        | <b>254.1%</b>  |
| <b>5900000 · Debt Service</b>                         |                   |                     |                      |                |
| 5912000 · 2018 Bond Issue Princ.                      |                   |                     |                      |                |
| 5912100 · 2018 Bond Issue Fees                        | 0.00              | 850.00              | -850.00              | 0.0%           |
| 5912000 · 2018 Bond Issue Princ. - Other              | 110,000.00        | 110,000.00          | 0.00                 | 100.0%         |
| <b>Total 5912000 · 2018 Bond Issue Princ.</b>         | <b>110,000.00</b> | <b>110,850.00</b>   | <b>-850.00</b>       | <b>99.2%</b>   |
| 5916000 · Principal Long-Term Debt                    | 1,185.81          | 3,604.85            | -2,419.04            | 32.9%          |
| 5926000 · Interest Long Term Debt                     | 96.75             | 242.83              | -146.08              | 39.8%          |
| 5926250 · 2018A Bond Issue Interest                   | 15,347.50         | 29,375.00           | -14,027.50           | 52.2%          |
| 5927000 · Patrol Car Principal Loan                   | 0.00              | 5,034.37            | -5,034.37            | 0.0%           |
| 5927500 · Patrol Car Interest Loan                    | 0.00              | 1,965.63            | -1,965.63            | 0.0%           |
| 5927001 · Principal Durango Patrol Car                | 3,053.12          |                     |                      |                |
| 5927501 · Interest Durango Patrol Car                 | 446.88            |                     |                      |                |
| <b>Total 5900000 · Debt Service</b>                   | <b>130,130.06</b> | <b>151,072.68</b>   | <b>-20,942.62</b>    | <b>86.1%</b>   |
| <b>6000000 · Capital Outlay</b>                       |                   |                     |                      |                |
| 6576550 · Outlay - Dog Park                           | 0.00              | 15,000.00           | -15,000.00           | 0.0%           |
| 6571400 · Outlay - City Hall                          | 0.00              | 5,000.00            | -5,000.00            | 0.0%           |
| 6571900 · Outlay - General Acctg Admin                | 0.00              | 5,000.00            | -5,000.00            | 0.0%           |
| 6572900 · Outlay - Emergency Govt                     | 0.00              | 1,500.00            | -1,500.00            | 0.0%           |
| 6573240 · Outlay - Machines & Equipment               | 3,500.00          | 10,000.00           | -6,500.00            | 35.0%          |
| 6573270 · Outlay - Garages & Sheds                    | 1,012.50          | 5,000.00            | -3,987.50            | 20.3%          |
| 6573310 · Outlay - Streets                            | 0.00              | 25,000.00           | -25,000.00           | 0.0%           |
| 6573340 · Outlay - 2026 Streets Project               | 0.00              | 10,626.68           | -10,626.68           | 0.0%           |
| 6574200 · Outlay - Recycling Center                   | 0.00              | 5,000.00            | -5,000.00            | 0.0%           |
| 6575100 · Outlay - Cemetery                           | 0.00              | 10,000.00           | -10,000.00           | 0.0%           |
| 6576100 · Outlay - Library                            | 0.00              | 800.00              | -800.00              | 0.0%           |
| 6576200 · Outlay - Parks                              | 1,942.50          | 20,000.00           | -18,057.50           | 9.7%           |
| 6576300 · Outlay - Codification                       | 0.00              | 2,000.00            | -2,000.00            | 0.0%           |
| 6576500 · Outlay - Walking Path                       | 0.00              | 5,000.00            | -5,000.00            | 0.0%           |
| <b>Total 6000000 · Capital Outlay</b>                 | <b>6,455.00</b>   | <b>119,926.68</b>   | <b>-113,471.68</b>   | <b>5.4%</b>    |
| <b>Total Expense</b>                                  | <b>520,370.99</b> | <b>1,638,694.68</b> | <b>-1,118,323.69</b> | <b>31.8%</b>   |
| <b>Net Ordinary Income</b>                            | <b>191,739.00</b> | <b>-26,110.00</b>   | <b>217,849.00</b>    | <b>-734.4%</b> |
| <b>Net Income</b>                                     | <b>191,739.00</b> | <b>-26,110.00</b>   | <b>217,849.00</b>    | <b>-734.4%</b> |



## Markesan fund balance and street/utility cost allocation

1 message

**Brent Nelson** <BNelson@johnsonblock.com>  
To: Betsy Amend <bamend@markesanwi.gov>  
Cc: Mikayla Bakken <MBakken@johnsonblock.com>

Sat, Feb 24, 2024 at 8:51 AM

Hi Betsy,

We are trying to finalize the City's balances for 2023. Below are some questions. Please provide your thoughts.

1. 2022 Street/Utility project (with runout costs into 2023 and possibly 2024 too):
  - a. Safe drinking water has a maximum loan amount of \$996,528. To date, loan draws totaling \$656,448.03 have been made (draws on 9/28/22 and 3/22/23). Will additional draws be made in 2024? If yes, how much (please estimate if necessary). **Please ask GEC if necessary.**
  - b. Safe drinking water has a maximum grant amount of \$320,183. To date, principal forgiveness grants totaling \$281,334.89 have been received (on 9/28/22 and 3/22/23). Will additional principal forgiveness grants be received in 2024? If yes, how much (estimate if necessary). **Please ask GEC if necessary.**
  - c. The City was awarded a \$1,000,000 CDBG grant. Our understanding is that the City will only be claiming reimbursement for \$850,582.19. Is that correct? **Please ask GEC if necessary.**
2. We noticed Kopplin & Kinas Pay Applications #6 and #7 were all initially paid by the Utility. However, those bills were split 50/50 between 90000.0 and 91000.0. Our understanding Utility paid all due to cash flow. Is the intent that the City would reimburse half of those bills (\$178,548.30). We are under the assumption that the core work performed in 2023 was related to Streets. We were thinking Utilities were basically all installed in 2022.
3. The City budgeted to various capital outlay expenditure accounts that had little or minimal costs. Does the City want those to carry over to 2024? By keeping those funds as assigned, it negatively impacts unassigned fund balance. If we can eliminate any assigned balances, that would help unassigned fund balance. Specifically:
  - a. City Hall account 6571400 – 2023 budget of \$10,000. No 2023 expense. Carryover the additional \$10,000? That would bring the City Hall overall balance to \$49,083.
  - b. General Acctg Admin 6571900 – 2023 budget of \$5,000. Expense only \$780. Carryover \$4,220? That would bring the General admin overall balance to \$9,720.
  - c. Garage and sheds 6573270 – 2023 budget of \$5,000. No 2023 expense. Carryover the \$5,000? That would increase garage and shed balance to \$8,000.
  - d. Parking lots 6573460 – 2023 budget of \$1,500, no expense. Carryover? That would bring balance total \$4,500.
  - e. Recycling center 6574200 – 2023 budget of \$5,000, no expense. Carryover? That would bring balance to \$11,500.
  - f. Cemetery 6575100 – 2023 budget of \$9,000, no expense. Carryover? That would bring balance to \$20,650.
  - g. Library 6576100 – 2023 budget of \$800, no expense. Carryover \$800?
  - h. Parks 6576200 – 2023 budget of \$10,105, expense of \$1,365. Carryover \$8,740? That would bring total balance to \$19,740.
  - i. Fire 6572200 – 2023 budget of \$5,000, no expense. Carryover \$5,000?
  - j. Walking path -6576500 2023 budget of \$5,700, expense of \$560. Carryover \$5,140?
  - k. Other assignments shown in prior year – Can we potentially eliminate these?:
    - i. Machines \$27,934
    - ii. Emergency government \$4,371
    - iii. Codification - \$3,910
- l. As far as **Streets**, as of 1/1/23, the audit was reflecting assigned amount of \$271,403. The City's 2023 street expense accounts (6573320 and 6573340) currently total \$268,742.38. That could change depending

on responses to #1 and #2 above. We are wondering if the City wants to apply those balances against the Street assigned balance. Doing so would largely \$0 it out the amount that is carrying over.

Thanks,

Brent



**Brent Nelson, CPA** | Audit Partner

2500 Business Park Road

Mineral Point, WI 53565

office 608.987.2206 | direct 608.424.2658

e-mail [bnelson@johnsonblock.com](mailto:bnelson@johnsonblock.com)

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RECEIVED MAY 06 2024



Betsy Amend <bamend@markesanwi.gov>

## 2023 closeout of City books

1 message

**Brent Nelson** <BNelson@johnsonblock.com>  
To: Betsy Amend <bamend@markesanwi.gov>  
Cc: Mikayla Bakken <MBakken@johnsonblock.com>

Thu, May 2, 2024 at 7:13 PM

Hi Betsy,

Early this month we'll be submitting the City's WI DOR Form C report and the Utility PSC report. The biggest thing we've been wanting to make sure we have squared away is with the 2022 street/utility project that had runout costs into 2023 and 2024. Taking into consideration Elizabeth's most recent correspondence on the Safe Drinking Water loan draw in 2024, we feel like we have things at a spot to move forward. However, I wanted to bring up a couple items:

1. The City's general fund is currently reflecting a sizable loss. For the 2022 project, in 2023 we are showing expense of \$254,672.15. The only related 2023 revenue is the remaining CDBG funding of \$48,768.73. The 2023 net loss from the items is \$205,903.42.
  - a. Going into 2023, the City had a large amount of assigned fund balance for **Streets** that was carrying forward in the audit schedule. However, if we apply that \$205,903.42 of net loss against that **Streets** assigned fund balance, we are currently showing only ~ \$20,000 left in the street assignment that would carryforward in 2024. Is that ok?
2. It was previously noted that all the 2023 work performed on the project should be covered by Streets. Our understanding was the utility work was all completed in 2022, and it was just the street work left in 2023. The \$254,672.15 represents the remaining expense on the project in 2023 for payments made to Kopplin and General Engineering.
3. Interfund balance: We noted through discussions that the Utility was making the significant vendor payments to Kopplin in 2023 due to cash flow (even though the work related to Streets). To account for that, an interfund balance exists between the City and Utility.
  - a. As of 12/31/23, we are currently showing that the City owes the Utility \$568,197.39. That is a lot so I want to make sure the City is comfortable with that. Primary drivers of the \$568,197.39 was:
    - i. Pay apps #6 & #7 totaling \$357,096.61 for the 2022 streets project being paid by the Utility, while relating to the General fund.
    - ii. \$113,586 – 2023 hydrant rent owed by City to Utility.
    - iii. \$127,600 – Sewer portion of CDBG grant revenue that was receipted into City.

Please let me know if the City is comfortable with that interfund amount. I realize the City's general fund likely doesn't have that amount available right now sitting in cash deposit.

b. Questions:

- i. Has the City received the \$217,000 of LRIP funding? Just thinking when that money comes in, it would help the General Fund pay off the Utility.
- ii. If the City wanted to reduce the amount it owes the Utility, I'd be open to considering some/all of the Safe Drinking Water grant proceeds as General Fund revenue. In 2023, Safe Drinking Water grant proceeds were received in the amount of \$131,432.25. If the City wanted to call some or all that General Fund revenue, it would reduce the General fund deficit, and reduce the amount owed to the Utility. Just an idea.

Thanks,

Contractors (3) that were contacted for the sidewalk project are as followed:  
Kuphal Construction, Rennhack Construction, Pollesch Construction. I had one individual from Beaver Dam contact me and was going to stop at City Hall to pick up specifications for the project, but never did.



# Estimate

6788 Forest Park Rd  
 Winneconne, WI 54986  
 Phone: (920) 969-8515/(715) 460-6261  
**Quotation For:**

**DATE** 5/6/2024  
**Quotation #** 2427  
**Customer ID** MARK

*Quotation valid until:*

2024 Sidewalk Removal, Replacement, and Installation  
 City of Markesan  
 Quest#: 9103865

*Prepared by:* MM

**Comments or Special Instructions:**

| SALESPERSON | P.O. NUMBER | SHIP DATE | SHIP VIA | F.O.B. POINT | TERMS |
|-------------|-------------|-----------|----------|--------------|-------|
|             |             |           |          |              |       |

| ITEM | DESCRIPTION   | QUANTITY | UNIT PRICE | TAXABLE? | AMOUNT       |
|------|---|----------|------------|----------|--------------|
| 1    | Remove, Replace, and Restore 5" Concrete Sidewalk w/ 4" of compacted 3/4" Road Gravel | 4,935 SF | \$ 13.90   |          | \$ 68,596.50 |
|      |   |          |            |          |              |
|      |   |          |            |          |              |

|              |                     |
|--------------|---------------------|
| SUBTOTAL     | \$68,596.50         |
| TAX RATE     |                     |
| SALES TAX    | \$ -                |
| OTHER        |                     |
| <b>TOTAL</b> | <b>\$ 68,596.50</b> |

**NOTES:**  
 We are signatory to Local Laborers 330 and Operating Engineers 139

If you have any questions concerning this estimate contact Matt at (920)969-8515 or [bmdconcreteinnovations@gmail.com](mailto:bmdconcreteinnovations@gmail.com).

**THANK YOU FOR GIVING US THE OPPORTUNITY TO SERVE YOU!**



## ORDINANCE NO. 278

An Ordinance amending Section 260-3 Additional Rules and Regulations of the Municipal Code for the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 14<sup>th</sup> day of May, 2024, hereby amends Section 260-3 of the City of Markesan Municipal Code to read as follows:

### SECTION 1:

- B. In addition to the above rules and regulations, all residents shall follow the Dog Park rules listed below to avoid the revoking of dog park privileges:
- (1) Use park at your own risk. The City of Markesan shall not be responsible for any person or dog using the dog park.
  - (2) Dog owners/handlers are responsible for the behavior of the dog(s) at all times.
  - (3) Dogs must wear a collar, be properly licensed, and have proof of current rabies vaccine.
  - (4) Dogs must be leashed while entering/exiting the park and outside the park.
  - (5) All gates shall be immediately closed after any person enters or exits the dog park.
  - (6) Owners must remain in fenced area with their dog(s) while they are off leash.
  - (7) Limit 3 dogs per owner. Any pets/animals other than dogs are prohibited in the park.
  - (8) Dog handlers must be at least 14 years of age.
  - (9) Only dog treats are allowed. No raw hide, bones or pig ears are allowed in the park. Take all toys and treats with you when leaving the park.
  - (10) Immediately clean up and properly dispose of waste the dog(s) deposited in the trash can provided. Failure of an owner to clean up after their pet could lead to dismissal from the park.
  - (11) Digging of any kind by a dog is not permitted. Owners must fill in any holes their dog leaves. Holes are a hazard for all dogs and people.
  - (12) Aggressive dogs are not allowed. Handlers are responsible for any injury caused by the dog(s) under their control. Any altercation between dogs and handlers must be reported to the City of Markesan Police Department at 920-398-2121.
  - (13) Glass containers, smoking and alcohol are prohibited in the park.
  - (14) Female dogs in heat are prohibited.
  - (15) Sick or injured dogs are prohibited. (Kennel cough)
  - (16) Puppies under 4 months are prohibited in the park.
  - (17) Agility area is limited to dogs 12 months and older for small breeds and 18 months and older for large breeds.
  - (18) Park use for dog obedience classes may be organized through Markesan City Hall for a small fee.

SECTION 2: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes- , Nays- , Absent- , Abstained-

APPROVED this 14<sup>th</sup> day of May, 2024.

CITY OF MARKESAN

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RICH SLATE, Mayor

ATTEST:

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ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

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JUSTIN SONDALLE, City Attorney

Publish: May 23, 2024

## AGREEMENT

This Agreement is between the City of Markesan (Owner) and the Markesan Chamber of Commerce, Markesan Fire Department, and Markesan Lions Club (Users) collectively referred to as “the Parties” for use of Kiwanis Park, located at the southern part of 150 S. Bridge Street, Markesan, WI for the event called June Dairy Days – June 7 & 8, 2024.

The parties mutually agree as follows:

1. The driveway extending into Kiwanis Park will only be used for setting up and taking down of equipment and delivering of supplies. Once the Event begins, all vehicles (with the exception of vehicles and trailers relating to band members and emergency vehicles) will be removed from the Park for the duration of the Event, and the driveway entrance will be blocked from any further vehicle travel. Only pedestrian travel will be permitted.
2. Limited authorized “shuttle” service will be permitted on the driveway, but only for the sole purpose of transporting persons who otherwise cannot walk the distance of the driveway to the Event.
3. No parking of vehicles will be permitted on the grassed areas of the property located at 150 S. Bridge Street, Markesan, WI.
4. S. High Street will be closed to non-resident traffic and parking for the duration of the Event. Any and all unauthorized vehicles will be subject to citation.
5. Users will provide adequate lighting to illumine the area where events will be occurring, thus reducing dark areas that could be dangerous.
6. Users will install a snow fence or other suitable barrier around the perimeter of the Event, where necessary, to provide a barrier for the public between the river and adjacent properties.
7. Users will provide additional “metro toilets” for the Park, if needed, at User’s cost.

8. Users will provide Owner with a copy of current necessary liability and personnel injury insurance coverage in the amount of \$300,000 for injury or death of one person, \$1,000,000 for any one accident, and \$50,000 for property damage covering the recreational items provided for the Event and listing the City of Markesan as additional insured, prior to the start of the Event.
9. Users will not position equipment or tents in such a manner that could cause damage to the rim of the ice skating rink.
10. Users will provide additional security for the Event to ensure the safety of both the public and equipment at the Event.
11. Permission for use of Kiwanis Park for June Dairy Days shall be granted for future years provided adherence to no section of this Agreement has been violated. This Agreement shall continue each year unless amended and said amendment is agreed upon by all Parties involved. Owner reserves the right to withdraw this permission at Owner's discretion without cause, and notice of the withdrawal is provided to all parties.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City of Markesan  
Mayor

\_\_\_\_\_  
Markesan Chamber of Commerce  
Representative

\_\_\_\_\_  
Markesan Fire Department  
Representative

\_\_\_\_\_  
Markesan Lions Club  
Representative



# Estimate

4/23/2024  
Line#: 457169

**TO:** Elizabeth Amend, City Clerk-Treasurer  
[BAMEND@MARKESANWI.GOV](mailto:BAMEND@MARKESANWI.GOV)

**FROM:** LoriAnn Shura, Client Care  
[lshura@generalcode.com](mailto:lshura@generalcode.com)

**CLIENT:** City of Markesan, WI  
(MA3155)

**RE:** Supplement No. 5 Estimate

Dear Elizabeth,

Thank you for the opportunity to provide an estimate for your current supplementation project. Please review the information below, and then click the appropriate button in the email to indicate if you authorize us to Proceed Now with the supplement or if you would prefer to Wait to Proceed.

## Source Files:

We have reviewed 11 pieces of legislation for an update to the City Code.

For a detailed listing of the included legislation, refer to the Appendix at the end of this estimate.

## Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Creation of instruction page for removing and inserting revised Code pages
- Printing of up to 3 sets of supplemental pages
- Update to eCode360

**Price:**

Between \$1,615.00 and \$1,960.00, which includes shipping and handling.

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

**Payment Terms:**

Available upon request

**Authorization:**

To authorize the supplement as outlined above, please use the PROCEED NOW button in the original email containing this estimate. This order is subject to General Code's Codification Terms and Conditions, which are available at <https://www.generalcode.com/terms-and-conditions-documents/>.

If you have any questions please feel free to contact me. Otherwise, please respond in our original email as to how you would like us to proceed.

LoriAnn Shura, Client Care  
[lshura@generalcode.com](mailto:lshura@generalcode.com)

## Appendix

### Legislation to be included in the code

| Legislation Name  | Adoption Date |
|-------------------|---------------|
| Ordinance No. 267 | 07/12/2022    |
| Ordinance No. 268 | 09/13/2022    |
| Ordinance No. 269 | 02/28/2023    |
| Ordinance No. 270 | 05/09/2023    |
| Ordinance No. 271 | 06/13/2023    |
| Ordinance No. 272 | 07/11/2023    |
| Ordinance No. 273 | 02/13/2024    |
| Ordinance No. 274 | 03/12/2024    |
| Ordinance No. 275 | 03/12/2024    |
| Ordinance No. 276 | 03/12/2024    |
| Ordinance No. 277 | 04/09/2024    |

PAID

APR 22 2024

BY:

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

pd Rec # 25488

Application Date: 4/22/24

Town Village City of MARKESAN

County of GREEN LAKE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning and ending and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization (check appropriate box) -> Bona fide Club, Church, Lodge/Society, Veteran's Organization, Fair Association or Agricultural Society, Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Markesan Lions

(b) Address (Street) Town Village City

(c) Date organized 1965

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: President Brian Hamer 920-296-8326, Vice President Scott Plagenz, Secretary Jack Goes, Treasurer Dan Pratt

(g) Name and address of manager or person in charge of affair: Craig Muenchow, N2806 Park Rd Markesan, WI 53946 920-948-1386

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 11 E Charles St (Markesan Legion Hall)

(b) Lot Block

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Poker Tournament

(b) Dates of event May 18th, 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] (Signature / Date)

Markesan Lions (Name of Organization)

Date Filed with Clerk 4-22-24

Date Reported to Council or Board

Date Granted by Council

License No.



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 pd Receipt # 25486

Application Date: 4-22-24

Town  Village  City of Markesan

County of Green Lake

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Markesan Sno Drifters

(b) Address 360 Enterprise Dr. P.O. Box 542 Markesan WI 53946  
(Street)  Town  Village  City

(c) Date organized 1967

(d) If corporation, give date of incorporation 1967

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Tim Beier

Vice President Aaron Kohn 423 Stone Hedge Ct Ripon WI 54971

Secretary Scott Zacharias 15510 Radio Rd. Brandon WI 53919

Treasurer same as Secretary

(g) Name and address of manager or person in charge of affair: John Zimmerman  
435 S Bridge St. Markesan WI 53946

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number ~~60196 Hwy 44~~ 501 Park Rd., Markesan

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? big building and surrounding area

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

## 3. Name of Event

(a) List name of the event Markesan Sno Drifters Annual Car Show

(b) Dates of event 5-19-24

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 4-22-2024

Date Granted by Council \_\_\_\_\_

Markesan Sno Drifters  
(Name of Organization)

Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board May 14, 2024

License No. \_\_\_\_\_